

3 Training Programs for Teachers of the Japanese-Language

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) organizes the training programs on the Japanese language, Japanese language teaching methodology and Japanese culture for those currently working as Japanese-language teachers teaching outside of Japan. The eligibility, duration, and content differ in every program.

For FY 2020, 4 training programs will be conducted. The outline of each program is as follows.

(1) "Basic Training Program":

6 months program to improve the Japanese language skill and the Japanese teaching methodology skill. Conducted as "Long-Term Training Program for Teachers of the Japanese-Language" until FY 2018.

(2) "Japanese language Program":

6 weeks program to improve Japanese language skill which is necessary as teachers of Japanese language. There will be NO lessons of Japanese language teaching methodology skill (Started from FY 2019).

(3) "Japanese Teaching Methods Program":

6 weeks program to improve Japanese teaching methodology skill. There will be NO lessons for improving Japanese language skill (Started from FY 2019).

(4) "Specific Theme Program":

5 weeks program to deepen knowledge on specific themes of Japanese teaching methodology.

* The program of "Short-Term Training Program" ended in FY 2018. Please see "Japanese Teaching Methods Program" or "Japanese language Program" for individuals who had interests in the "Short-Term Training Program".

[Basic conditions for each program]

* This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program		(1) Basic	(2) Japanese-language	(3) Japanese Teaching Methods	(4) Specific Theme
Main Content		Japanese-language	Japanese-language		①Teaching Japanese Grammar ②Business Japanese ③Course Design
		Japanese-language Teaching Methodology		Japanese-language Teaching Methodology	
		Japanese Culture/Society	Japanese Culture/Society	Japanese Culture/Society	
Qualified Area		Worldwide		Worldwide ** (see below)	Worldwide
Teacher's eligibility	Nationality	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Individuals who are NOT Japanese nationals *** (see below) Individuals who did NOT complete their compulsory education in Japan 			<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Japanese nationals
	Higher priority to be given to	35 years or under	55 years or under		
	Length of Teaching Japanese-language	More than 6 months and less than 5 years	More than 6 months	More than 2 years **** (see below)	More than 3 years
Rough guide of Japanese Proficiency	Japanese Language Proficiency Test (JLPT)	Level N4 in the JLPT, Level 3 in the old JLPT, or their equivalent	Level N4 or N5 in the JLPT, Level 3 or Level 4 in the old JLPT, or their equivalent * Level N3 or higher in the JLPT is NOT applicable	Level N3 in the JLPT, Level 2 in the old JLPT, or their equivalent	Level N2 in the JLPT, Level 2 in the old JLPT, or their equivalent
	JF Standard for Japanese-Language Education (JFS)	Level A2 in the JFS or the equivalent	Level A2 in the JFS or the equivalent * Level B1 in the JFS is NOT applicable	Level B1 in the JFS or the equivalent	Level B2 in the JFS or the equivalent
Duration (tentative)		September 1, 2020~ February 26, 2021	May 26, 2020~ July 9, 2020	<ul style="list-style-type: none"> Summer: July 7, 2020~ August 20, 2020 Winter: January 13, 2021~ February 26, 2021 	<ul style="list-style-type: none"> ①Teaching Japanese Grammar: July 14, 2020~ August 20, 2020 ②Business Japanese: November 10, 2020~ December 17, 2020 ③Course Design: November 10, 2020~ December 17, 2020

** In China excluding Hong Kong and Macau, secondary educational institutions are NOT applicable.

*** For Individuals who meet the special condition for Japanese descendants, Japanese nationals or completing their compulsory education are eligible.

**** For Individuals who meet the special condition for Japanese descendants, more than 1 year.

Eligibility (Common)

Overseas educational organizations that provide Japanese language education will be applicants.

Participants must satisfy the following conditions.

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are NOT eligible.
- (2) Individuals who have no mental or physical conditions that would impede participation in the program.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked and in the table of Appendix 2 (p. 39), the Japan Foundation will provide the following:
 - a. Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
 - b. Airport tax, foreign travel tax;
 - c. Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

Remarks

- (1) Candidates may simultaneously apply for multiple programs. However, candidates can only be allowed to participate in one program at most.
- (2) On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- (3) The participants should devote themselves to the program and to attend every activity of the program during their stay.
- (4) Regarding the Japanese language proficiency of candidates, please check the following website.
 - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) of the official website of the JLPT
[<https://www.jlpt.jp/e/about/levelsummary.html>]
 - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) of the official website of the JF Standard.
[https://jfstandard.jp/pdf/whole_standard.pdf]
[https://jfstandard.jp/pdf/1_global_scale_eng.pdf]
- (5) Other separate training programs are provided for organizations in Korea and China (excluding Hong Kong and Macau).
Korea: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea"
China: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the People's Republic of China"
(Please contact the Japan Foundation, Seoul or Beijing for details.)

[Special condition for Teachers of the Japanese-Language for Japanese descendants]

Special conditions will be applied to the organizations and Individuals which meet the following requirements for "Basic Training", "Japanese language" and "Japanese Teaching Methods".

The eligibility and conditions differ from others as below.

- Educational organizations for Japanese descendants that provide Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).
- Candidates who are elected by the applying organization must be residents of the countries in the qualified areas, and Japanese emigrants or their offspring (in principle, up to the third generations)

If the eligibility above is met, the following conditions will be applied.

- (1) Nationality: Individuals who are nationals of the countries in the qualified areas or Japanese nationals;
 - (2) Individuals who have completed their compulsory education [nine years of elementary and junior high school] in Japan are also eligible.
 - (3) Lengths of Teaching Japanese-Language (just for "Japanese Teaching Methods Program"): Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2019 (teaching practice and private lessons not included);
- * The conditions of age, Japanese proficiency, the participation of training programs in Japan are the same as written in the eligibility of each program.

3 (1) Basic Training Program for Teachers of the Japanese Language

Application Form: **NC-BT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six months program designed for teachers who are early in their career with an opportunity to improve their Japanese language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan. This program was conducted as "Long-Term Training Program for Teachers of the Japanese Language" until FY 2018. The contents of program are almost same with "Long-Term Training Program".

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese

descendants". Please see p. 19)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program

(2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;

(3) Length of teaching Japanese-Language: Individuals with more than six months and less than five years of experience in teaching Japanese language as of December 1, 2019 (teaching practice and private lessons not included);

(4) Age: Higher priority will be given to applicants aged 35 or under as of December 1, 2019;

(5) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application:

a. Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent

b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(6) The participation of training programs in Japan: Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month.

Duration

September 1, 2020 - February 26, 2021 (tentative)

Description of the Program

Participants will be divided into groups based on the results of a placement examination to be taken upon arrival in Japan and will attend classes. In some cases, the program may be conducted in two separate courses based on the number of participants and their Japanese-language proficiency.

(1) Japanese-Language

Participants will take classes that aim to improve their proficiency using the Japanese-language through various language activities.

(2) Japanese-Language Teaching Methodology

Participants will organize their basic knowledge of teaching methods, recognize their problems through trial classes and review of their Japanese teaching activities, and consider the solution.

(3) Japanese culture / Japanese society

Participants will have exposure to Japanese culture and society in a real situation that will deepen their understanding of the Japanese-language and culture. (Field trips and cultural programs are also planned)

Participants will obtain cross-cultural understanding ability which means deeper understanding of their own culture and deeper understanding and respecting of culture of other countries through interaction with their classmates.

In addition to (1), (2) and (3), special classes and individual instruction for trial classes are provided.

Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpf.go.jp/e/project/japanese/education/network/>

Number of Participants (Reference)

43 out of 111 applications for FY 2019

Application Deadline

December 2, 2019

Results Notification

Within April 2020

3 (2) Japanese-Language Program for Teachers of the Japanese Language

Application Form: **NC-JT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six weeks program designed to provide an opportunity to improve their Japanese-language skill which is necessary as teachers of Japanese-language. There will be NO lessons of Japanese-language teaching methodology.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 19)

- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Length of teaching Japanese-Language: Individuals with more than six months of experience in teaching the Japanese-language as of December 1, 2019 (teaching practice and private lessons NOT included);
- (4) Age: Higher priority will be given to applicants aged 55 or under as of December 1, 2019;
- (5) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application:
 - a. Level N4 or N5 in the Japanese-Language Proficiency Test (JLPT), Level 3 or 4 of the old JLPT, or their equivalent
 - b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
 - * Those who have the proficiency in Japanese more than the level of [a.] or [b.] are not expected for this program.
- (6) The participation of training programs in Japan: Individuals who have NOT participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2014 to December 1, 2019.

Duration

May 26, 2020 - July 9, 2020 (tentative)

Description of the Program

- (1) Japanese Language

Participants improve their proficiency using the Japanese-language which is necessary as teachers of Japanese-language through several language activities. Also, participants will organize knowledge about Japanese-language such as vocabulary and grammar.

- (2) Japanese Culture/ Japanese Society

Participants will learn and experience Japanese culture and society that could be introduced to their Japanese-language classes by several ways such as lectures and workshops. Participants will obtain cross-cultural understanding ability through interaction with their classmates. In addition, field trip, visits to local schools and cultural demonstration such as tea ceremony are planned.

Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
For JF Nihongo Network (Sakura Network), please visit the following website.
<https://www.jpfi.go.jp/e/project/japanese/education/network/>

Number of Participants (Reference)

22 out of 86 applications for FY 2019

Application Deadline

December 2, 2019

Results Notification

Within March 2020

3 (3) Japanese Teaching Methods Program for Teachers of the Japanese Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**
Application Form: **NC-MT**

This program is a six weeks program designed to provide an opportunity to improve the teaching methodology. This program will be conducted twice (Summer Course and Winter Course) per year. There will be NO lessons for improving Japanese-language skill.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide. *In China excluding Hong Kong and Macau, secondary educational institutions (junior high school and high school) are NOT applicable.

The following individuals are eligible to participate in the program:

(*The eligibility (1), (2) and (3) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 19)

- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Length of teaching Japanese-language: Individuals with more than two years of experience in teaching the Japanese-language as of

December 1, 2019 (teaching practice and private lessons NOT included);

(4) Age: Higher priority will be given to applicants aged 55 or under as of December 1, 2019;

(5) Individuals who have proficiency in Japanese as either of the following at the time of application;

a. Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent

b. Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(6) Individuals who have NOT participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2014 to December 1, 2019. The recipient of the "Japan Foundation Japanese-Language Institute Executive Director's Award" of the "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction.

Duration

Two courses will take place of six weeks each. (Please note that the Institute may be obliged to offer a course other than the candidate's desired course.)

(1) Summer Course: July 7, 2020 - August 20, 2020 (tentative)

(2) Winter Course: January 13, 2021 - February 26, 2021 (tentative)

Description of the Program

(1) Japanese-Language Teaching Methodology

This program is aimed to introduce, organize and expand knowledge on Japanese teaching methodology with the aim of improving expertise as a teacher. In addition, participants will review each participant's educational site and consider how to solve the problem utilizing the content of this training program. In the class, participants will read literature and materials written in Japanese, or discuss in Japanese.

(2) Japanese Culture / Japanese Society

Participants will take lectures and workshops to consider the contents and methods of culture introduction as part of Japanese-language education or cross-cultural understanding education. There are programs which participants will visit educational institutions or companies for listening to stories from people concerned so that participants can provide information to their learners who wish to study or get a job in Japan in the future.

Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screenings will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpfi.go.jp/e/project/japanese/education/network/>

Number of Participants (Reference)

63 out of 153 applications for FY 2019

Application Deadline

December 2, 2019

Results Notification

Within April 2020

3 (4) Training Program for Teachers of the Japanese Language on a Specific Theme

① Teaching Japanese Grammar ② Business Japanese ③ Course Design

Application Form: **NC-TT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

Training courses are provided on the specific themes of ① Teaching Japanese Grammar, ② Business Japanese and ③ Course Design. In the fiscal 2020, we provide the three training courses above for the purpose of deepening knowledge on theories and methodologies related to the themes and to improve educational capacity, with the aim of resolving issues in each educational setting.

This program is targeted for teachers who are interested in the theory of Japanese-language education. The participants are required to have the adequate Japanese-language proficiency and experience in teaching Japanese-language to learn through intensive lectures and discussions concerning Japanese-language teaching methodology based on one of the themes. Pre-assignment will be imposed in any of the courses. Individuals who are Japanese nationals may participate in this program.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

- (1) Nationality: Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (2) Age: Higher priority will be given to applicants aged 55 or under as of December 1, 2019;
- (3) Individuals who have proficiency in Japanese as either of the following at the time of application;
 - a. Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
 - b. Level B2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (4) Length of teaching Japanese-language: Individuals with more than three years of experience in teaching Japanese language as of December 1, 2019 (teaching practice and private lessons NOT included);
- (5) Individuals who have NOT participated in past "Training Program for Teachers of the Japanese Language on a Specific Theme," in the same theme.

Duration

- ① Teaching Japanese Grammar: July 14, 2020 - August 20, 2020 (tentative)
- ② Business Japanese: November 10, 2020 - December 17, 2020 (tentative)
- ③ Course Design: November 10, 2020 - December 17, 2020 (tentative)

Description of the Program

- ① "Teaching Japanese Grammar"

Aiming at expanding the knowledge and skills for teaching Japanese grammar, participants will learn about Japanese grammars in terms of what and how to teach considering the second language acquisition study and educational grammars in order to improve the practice of their own lessons. This course also provides the classes such as: discussion by participants; summarization of the knowledges about grammatical items difficult to teach; and deepening understandings on them.

- ② "Business Japanese"

This program is targeted for teachers who are or will be in charge of the design of business Japanese courses in higher education organization (including vocational schools) or private Japanese-language school, whose students' proficiency in Japanese will be Level N3 or N2 of the JLPT in their graduates.

In this program, participants will discuss "Goal Setting of Classes", "Class Design (including material analysis and material making)" and "Performance Evaluation" based on needs of business Japanese. Participants will discuss, design and share these themes with other participants.

- ③ "Course Design"

This program is targeted for teachers who want to improve the course design of the Japanese-language course in the organization which participants belong.

Participants will learn the theories and methods necessary for course design, with a focus on the consistency of goals, lessons and evaluations. In the first half of the course, participants will mainly learn the theories through the lecture and workshop, and in the second half of the course, participants will work on two practical trainings (task-accomplishing type of course design and revision of the Japanese-language course design of their participating institution).

Selection policy (common)

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpfe.go.jp/e/project/japanese/education/network/>

Number of Participants (Reference)

37 (15 (① "21st Century skills"), 12 (② "Business Japanese"), 10 (③ "Course Design")) out of 94 applications for FY 2019

Application Deadline

December 2, 2019

Results Notification

April 2020

Remarks

Candidates may simultaneously apply for plural themes ("Teaching Japanese Grammar", "Business Japanese", "Course Design"). However, candidates are to be allowed to participate in one of them only. Each course may not be conducted in the case where the number of participants does not reach ten.