

**Fiscal Year 2021**  
**(April 1, 2021 to March 31, 2022)**

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**THE JAPAN FOUNDATION**

# PROGRAM GUIDELINES

**Download the Application Form**

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<https://www.jpf.go.jp/e/program/list.html>

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### About the Japan Foundation

The Japan Foundation is Japan's only institution dedicated to carrying out comprehensive international cultural exchange programs throughout the world.

With the objective of deepening mutual understanding between the people of Japan and other countries/regions, our various activities and information services create opportunities for people-to-people interactions.

URL : <https://www.jpf.go.jp/e/>

### Response to the Spread of the COVID-19

When considering applications, please take into account the COVID-19 situation, and be aware that appropriate measures may be required in accordance with the regulations and instructions of the relevant authorities.

Please understand that the Japan Foundation may cancel projects (including the revocation of grant decisions) or change the content of programs, depending on the epidemic situation.

## 1. About the Applicable Programs and the Program Guidelines

The Japan Foundation conducts programs in the three major areas of Arts and Cultural Exchange, Japanese-Language Education Overseas, Japanese Studies and Intellectual Exchange, as well as Strengthening Cultural Exchange in Asia. There are applicable programs in each of these areas, and support is provided for activities conducted by individuals and organizations that are involved in international exchange.

The Japan Foundation Program Guidelines for Fiscal Year 2021 (April 1, 2021 to March 31, 2022) introduces the applicable programs offered by the Japan Foundation to individuals or organizations that are planning to implement international exchange projects mainly in fiscal year 2021. This booklet has been designed to help these individuals and organizations locate programs that match the projects that they are planning for.

If you find in the Program Guidelines a program that matches the project that you or your organizations are planning, please obtain the respective application instructions and application forms. Complete the forms and submit your application to the specified office. The Japan Foundation screens the applications and provides support to successful applicants.

### Arts and Cultural Exchange

The Japan Foundation organizes various programs to introduce various aspects of Japanese art and culture all over the world. In addition, it promotes networking and human resources development in the arts and cultural fields by interactive collaboration/co-production and through dispatching and invitation of specialists.

### Japanese-Language Education Overseas

To make the Japanese-language easier to learn and teach, the Japan Foundation develops infrastructures and environments for Japanese-language education overseas. In addition, it promotes Japanese-language education according to the circumstances by country and region through various activities, such as dispatching Japanese-language specialists and conducting Japanese-language training.

### The Japan Foundation's Programs and Activities

### Japanese Studies and Intellectual Exchange

Programs in this field aim to encourage a greater understanding of Japan thorough supporting and promoting Japanese studies overseas. The Japan Foundation promotes dialogue about international common issues and develops human resources who play a key role in future dialogue and exchange initiatives.

### Strengthening Cultural Exchange in Asia

The Japan Foundation Asia Center aims to foster awareness of empathy and coexistence as neighbors who live together among the residents of Asia through exchange and collaboration. To that end, it implements projects in diverse fields, such as art and culture, sports, Japanese-language education and academic exchange.

## 2. Application Procedures

### Step1

Decide on the program that you wish to apply for

### Step2

Obtain the application instructions and application forms

### Step3

Submit the application forms

Screening

### Step1

## Decide on the program that you wish to apply for

Refer to the list of applicable programs for fiscal year 2021 (p. 6–7) and identify the program that matches the project that you or your organization are planning. Please refer to the explanation about each program (p. 8–33) to obtain detailed information on the necessary criteria and application procedures for the program that you have selected. In addition, number of grants is a reference and may differ for fiscal year 2021.

The areas and countries that are eligible for the Japan Foundation programs are provided in the List of Applicable Areas and Countries in the Japan Foundation Programs for Fiscal Year 2021 (p. 38). As there are programs that are applicable only for projects related to some areas and countries, please read the explanation about each program carefully to find out if your area or country is eligible.

### Step2

## Obtain the application instructions and application forms

Once you have decided on the program that you wish to apply for, download the application instructions and application forms from the website. The application instructions for each program provide detailed information that could not be included in this booklet due to space limitations. Hence, if you are considering applying for a particular program, please read the instructions carefully before submitting your application. For some programs that require the online application, please follow the instruction on the website below.

**Download the application instructions and application forms:**  
<https://www.jpf.go.jp/e/program/list.html>

### Step3

## Submit the application forms

### (1) Where to submit the application forms

After completing the necessary sections in the application forms, please submit the forms, together with any attachments, to the following offices.

- (a) When submitting applications in Japan: Applications should be submitted to the respective sections in charge at the Japanese Foundation's domestic offices (refer to p. 34 for a list of the domestic offices).
- (b) When submitting applications from the country with the local Japan Foundation office: In principle, applications should be submitted to the local Japan Foundation office (refer to p. 35–37 for a list of the overseas offices). However, depending on a country or a program, the nearest Embassy or Consulate-General of Japan may accept applications.
- (c) When submitting applications from the country with no local Japan Foundation office: Applications should be submitted to the nearest Embassy or Consulate-General of Japan.

\* Where to submit may be apart from the above. Please be sure to check details of each program and where to submit.

## (2) Points to note in submitting applications

- (a) If you are applying for a program from overseas, please be sure to check with the above office via telephone or e-mail on where to submit and your eligibility for the program before submitting your application.
- (b) If you wish to receive a notice of receipt, please submit in manners that you can track delivery results, or enclose a self-addressed and stamped postcard with the application.

**(c) In principle, we do not accept applications via e-mail or fax. Due to the influence of COVID-19, it may take longer than usual to send in your application, so please allow sufficient time to meet the deadline.**

**If there are significant difficulties in the preparation and mailing of the required documents due to social conditions during the application period, please contact (1) above and ask for instructions in advance.**

## 【Screening】

### (1) Selection policy

Screening is carried out from the following perspectives across the board for all programs.

- Need for the Japan Foundation to provide support/implement the project
- Feasibility and effectiveness of the project
- Validity of the proposed budget
- Safety and security in the area of the project

For other selection policies that are applicable to each individual program, please refer to the respective program instructions.

### (2) Projects related to commemorative events of the Exchange Year

Applications related to the commemorative events of the Exchange Year will be given higher priority in the screening process. Applicants should specify the relevance of their projects to commemorative events (if any) in the application form. Applicable commemorative events of the Exchange Year are scheduled to be listed on the Japan Foundation's website (<https://www.jpf.go.jp/e/about/area/index.html>).

\*Please refer to the Japan Foundation's website for examples of projects that have been accepted in past years.

<https://www.jpf.go.jp/e/program/list.html>

## 3. Eligibility

Please check the following items before applying for an applicable program.

- ☐ The project is not for the advancement of specific political or religious views.
- ☐ (In the case of an organization) One or more of the following, (a) to (d), are not applicable to your organization.
  - (a) Japanese national government organs, local governments, incorporated administrative agencies, and local incorporated administrative agencies
  - (b) Organizations, institutes, and facilities attached to or established by category (a) above (e.g. Japanese national or public schools or museums, etc.
  - (c) Foreign governments (including their administrative organs, embassies, and consulates-generals, but excluding educational, research, or cultural institutes)
  - (d) International organizations that Japanese national government organs contribute to
- ☐ (In the case of a Japanese organization or individual) The applicant does not fall under the definition of "Anti-Social Forces" (groups or individuals that pursue economic benefit by making full use of violence, force and/or fraudulent means), which is specified in Article 2(2)1 of the Japan Foundation's Regulations with Regard to Dealing with Anti-Social Forces (2015 Regulation No. 52).
- ☐ (In the case of an overseas organization) The organization has a bank account for receiving grants, or is able to set up a bank account before the grant payment period.
- ☐ The receipt of a grant or other form of subsidies from the Japan Foundation is not in violation of any laws or regulations in the applicant's country.

## 4. Points to Be Noted

### (1) Disclosure of information about the project

If the project is selected, information relating to the name of the applicant, name of the project, and overview of the project will be disclosed in the Kokusai Koryu Kikin Jigyo Jisseki (Detailed Annual Report of the Japan Foundation Activities), the Annual Report, on the Japan Foundation's website, and in other public relations materials.

When a request for information based on the "Act on Access to Information Held by Independent Administrative Agencies" (Act No. 140 of 2001) is received by the Japan Foundation, materials such as submitted application forms will be disclosed (unless stipulated by the same law as not to be disclosed).

### (2) Protection of personal information

The Japan Foundation handles personal information appropriately and in accordance with the "Act on the Protection of Personal Information Held by Incorporated Administrative Agencies, etc." (Act No. 59 of 2003) and other applicable laws. Details of the Japan Foundation's privacy policy can be reviewed at the following website: <https://www.jpff.go.jp/e/privacy/index.html>

Personal information provided in the application forms, such as a grantee's name, affiliation, and project overview, is used in procedures such as screening, project implementation, and ex-post evaluation. It is also carried in the Detailed Annual Report of the Japan Foundation Activities, the Annual Report, on the Japan Foundation website, and in other public relations materials. Personal information is also used for purposes such as the compilation of statistics. For details regarding the use of personal information in each program, please refer to the application instructions for each program.

Applicants are requested to inform all individuals whose personal information appears on the application materials of the above-mentioned policy.

## 5. Ensuring the Necessary Safety and Security of Projects

Considering the recent instability in global security, with the increase of terrorist attacks in particular, the Japan Foundation highly recommends that you take the necessary security measures to ensure safety when you conduct your projects, such as the following:

- (1) Check if there are any security alerts issued in the countries or cities where your project is taking place;
- (2) Provide information on security and safety issues for your international guests (if any).

## 6. Frequently Asked Questions (FAQ)

### [Single organization applying for multiple projects]

Q: If an organization plans to stage multiple projects within a single fiscal year and applies to the Japan Foundation programs for each one, is it possible that all the applications will be accepted?

A: The Japan Foundation carries out screening for each project individually based on its contents. In some cases, multiple project applications are accepted from one organization.

### [Eligibility for programs targeted at organizations]

Q: If a voluntary organization without judicial personality plans to apply for a program targeted at organizations, is it eligible to apply?

A: Yes it is. However, it is required to submit materials including articles of association, rules and regulations which indicate the foundation of organization, and documents about past activities and financial status of the organization. It is also required to have a bank account in the name of the applying organization to receive grants from the Japan Foundation (or set up a bank account before the acceptance of grants).

Q: Is a for-profit organization such as a stock company eligible to apply?

A: Yes, but it can only apply for the programs listed below.

- a. Grant Program for Dispatching Artists and Cultural Specialists and Performing Arts Japan for Europe: The project must not be implemented for profit.
- b. Support Program for Translation and Publication on Japan: The translation and/or publication projects for Japan-related books that

are difficult to publish commercially.

**[Applying while receiving other grants or donations]**

Q: When applying for a grant from the Japan Foundation, can I also apply for and receive a grant or donation from another organization(s) for the same project?

A: Yes, you can. However, certain conditions apply for receiving grants or donations from other organization(s) or corporation(s). Please read the application instructions for the respective program and the following restrictions.

- a. In the case of a grant application related to Korea, it is not permitted to receive grants from both the Japan-Korea Cultural Foundation (under the People-to-people Exchange Grant Program) and the Japan Foundation for the same project.
- b. The Japan Foundation cooperates with Japan-Taiwan Exchange Association on exchange projects with Taiwan. The Japan Foundation will not provide support to a project if it is eligible for programs of Japan-Taiwan Exchange Association (<https://www.koryu.or.jp/business/>). For further information about Taiwan projects, please read the application instructions for the respective program, and contact the section in charge at the Japan Foundation domestic offices or Japan-Taiwan Exchange Association Taipei office (p. 37) where necessary.
- c. If you are applying to the Grant Program for Dispatching Artists and Cultural Specialists, please note that the Japan Foundation will not give grants to projects that are supported by funds from Japanese governmental organizations, government-affiliated agencies, or independent administrative institutions of Japan. Projects that receive sponsorships from corporations, or grants and subsidies from supporting organizations in the private sector or local public organizations, are eligible to apply for and receive grants from the Japan Foundation.

**[Receiving grants on an ongoing basis]**

Q: Is an organization or individual that has received a grant in the past eligible to apply again?

A: Yes. However, the following restrictions apply.

- a. Please note that applicants will have to wait a set number of years before being able to apply again for a fellowship for individuals or a Japanese-language training program.
- b. In principle, grants will not be provided to individuals or organizations that have received support as part of the same program for three consecutive fiscal years (FY 2018~2020) for a fourth consecutive fiscal year, unless the Japan Foundation assesses that there is strong justification for the continuation of the program. This measure has been put in place to prevent the immobilization of beneficiaries, as well as to create opportunities for more individuals and organizations to obtain support. While it is possible to apply for support for the same program for the fourth consecutive year, please note that low priority is typically given to such programs.

**[One project, one program principle]**

Q: Is it possible to apply for multiple programs for a single project in the same year? By doing so, is it possible for one project to receive support from more than one Japan Foundation program?

A: No (Designated Donation Program is an exception). If applicants are unsure which program to apply for, please consult with the Communication Center (+81-3-5369-6075) before drawing up the application forms. The Communication Center will provide guidance on the most suitable program to apply for.



## 7. List of Programs

### Arts and Cultural Exchange

■ Japan Individuals and Organizations	● <b>Grant Program for Dispatching Artists and Cultural Specialists</b> This program provides financial support to artists and Japanese culture specialists who participate in cultural events overseas.	Page ➡ P8~9
	● <b>Performing Arts Japan</b> This program provides financial support to arts organizations, theaters, and other organizations in North America and Europe for the introduction/co-production of Japanese performing arts.	➡ P9~11
■ Overseas Organizations	● <b>Exhibitions Abroad Support Program</b> This program provides financial support to museums and art institutions overseas for the organization of Japan-related exhibitions.	➡ P11~12
	● <b>U.S. and European Museum Infrastructure Support Program</b> This program provides financial support to museums in U.S. and Europe which have Japanese art collections for developing their infrastructure necessary for promoting Japanese art using their Japanese art collections.	➡ P12
	● <b>Support Program for Translation and Publication on Japan</b> This program provides partial financial support to overseas publishers intending to translate and/or publish books originally written in Japanese.	➡ P12~13
■ Overseas Individuals	● <b>Ishibashi Foundation/The Japan Foundation Fellowship for Research on Japanese Art</b> This program provides foreign curators and researchers with opportunities to conduct research on Japanese visual arts in Japan, and by so doing, promote the study of the field overseas.	➡ P13~14

### Japanese-Language Education Overseas

■ Japan Individuals	● <b>Japanese-Language Education Assistant Program (J-LEAP)</b> This program dispatches Japanese teaching assistants (TAs) to K-12 educational institutions in the United States.	➡ P15
■ Overseas Organizations	● <b>Support Program for Organizations in Japanese-Language Education (Grants)</b> This program provides grants for the activity expenses incurred by overseas Japanese-language institutions.	➡ P15~16
	● <b>Training Program for Teachers of the Japanese-Language (On-site)</b> This program provides training opportunities in Japan (Saitama Prefecture) for Japanese language teachers teaching outside of Japan.	➡ P17~22
	● <b>Training Program for Teachers of the Japanese-Language (On-line)</b> This program provides online training opportunities for Japanese language teachers teaching outside of Japan.	➡ P22~24
■ Overseas Individuals	● <b>Program for Specialists in Cultural and Academic Fields</b> This program provides training opportunities for foreign researchers and other specialists in Japan (Osaka).	➡ P25~26



## Japanese Studies Overseas and Intellectual Exchange

- |                                           |                                                                                                                                                                                                                                                                                          |                      |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <p>■ Overseas Individuals</p>             | <p>● <b>Japan Foundation Japanese Studies Fellowship Program</b><br/>This program provides overseas scholars and researchers focusing on Japan with opportunities to conduct research in Japan.</p>                                                                                      | <p>→ Page P27~28</p> |
| <p>■ Overseas Organizations</p>           | <p>● <b>Grant Program for Japanese Studies Projects</b><br/>This program provides grants toward various Japanese studies projects (including online projects) implemented by overseas organizations.</p>                                                                                 | <p>→ P28</p>         |
| <p>■ Japan and Overseas Organizations</p> | <p>● <b>Grant Program for Intellectual Exchange Conferences</b><br/>This program provides grants toward international conferences and other dialogue activities (including online projects) on globally-shared issues and/or challenges that concern both Japan and other countries.</p> | <p>→ P29</p>         |

## The Japan Foundation Center for Global Partnership (for U.S.)

- |                            |                                                                                                                                                                                                                                                 |              |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p>■ Japan Individuals</p> | <p>● <b>Japan Outreach Initiative (JOI)</b><br/>This program dispatches Japanese nationals as volunteer coordinators for two years to cultivate grassroots exchanges to the Southern, Midwestern and Mountain regions of the United States.</p> | <p>→ P30</p> |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

The call for proposals for "CGP Grant Program" is yet to be decided. In case the program become available, details will be announced on our website.

## Strengthening Cultural Exchange in Asia (for 10 ASEAN Countries)

- |                              |                                                                                                                                                                                                                                                                         |                 |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <p>■ Japan Individuals</p>   | <p>● <b>NIHONGO Partners Program</b><br/>This program dispatches NIHONGO Partners to secondary educational institutions etc. in Asia, in order to support the local Japanese language teachers.</p>                                                                     | <p>→ P31</p>    |
| <p>■ Japan Organizations</p> | <p>● <b>NIHONGO Partners in collaboration with Japanese Universities</b><br/>This program provides internship opportunities to practice teaching Japanese at institutions in Asia for students who study Japanese-language education at universities etc. in Japan.</p> | <p>→ P31~32</p> |

The call for proposals for "Grant Program for Enhancing People-to-People Exchange" and "Grant Program for Promotion of Cultural Collaboration" is yet to be decided. In case the programs become available, details will be announced on our website after February, 2021.

## Others

- |                                                                                                                                                                                                         |              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p>● <b>Use of the Name of the Japan Foundation as a Supporter</b><br/>This program allows for the use of the name of the Japan Foundation as a supporter in cultural events in Japan and overseas.</p> | <p>→ P33</p> |
| <p>● <b>Designated Donations Program</b><br/>This program provides tax benefits to donors who give to specific international cultural exchange projects.</p>                                            | <p>→ P33</p> |

# Arts and Cultural Exchange

## 1 Grant Program for Dispatching Artists and Cultural Specialists

Application Form: **Q-DACS (available in Japanese only)**  
Section in Charge: **Performing Arts Section, Arts and Culture Department**

**This program is designed to provide financial support for artists and Japanese cultural specialists who participate in cultural events (e.g., performances, demonstrations, lectures and workshops) overseas with the aim of introducing Japanese arts and culture or of contributing to international society through arts and cultural projects.**

### Eligibility

Applicants must be either:

- (1) Groups or individuals in the arts and cultural fields who are based in Japan and have received invitations to participate in cultural events overseas;
- (2) Organizations and agencies that arrange and produce the projects described above.

### Eligible Projects

(1) Projects must be either:

- a. Performing arts (e.g., theatre, music, dance, folk arts, etc.);
- b. Lectures, workshops, and demonstrations related to Japanese culture, including sports.
  - \* Projects that are supported by grants from Japanese governmental organizations, government-affiliated agencies, independent administrative institutions of Japan or The Japan-Korea Cultural Foundation cannot receive grants under this program.
  - \* Please refer to p. 11~12 "Exhibitions Abroad Support Program" for information on support for exhibitions on Japanese art and culture.

(2) Project period

1st Round: for projects which take place between April 1, 2021 and March 31, 2022

Project participants must depart Japan on or after April 1, 2021 and must be back in Japan by March 31, 2022.

2nd Round: for projects which take place between October 1, 2021 and March 31, 2022.

Project participants must depart Japan on or after October 1, 2021 and must be back in Japan by March 31, 2022.

### Grant Coverage

Partial support of the following expenditures:

- (1) International travel expense
- (2) Carriage (baggage/freight)

Please note that the airfare for flights to and from Japan is not covered.

### Number of Grants (Reference)

53 out of 147 applications (for 1st Round of FY 2020)

Maximum grant amount awarded in FY 2020 (1st Round): JPY 4,000,000.

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with experts in the field.
- (3) The following projects will be given a relatively higher evaluation:
  - a. Projects touring more than one country and city efficiently;
  - b. Projects including a number of cultural events such as performing arts, demonstrations, lectures, and workshops;
  - c. Projects participating in major international festivals or major diplomatic anniversary events (see p. 3);
  - d. Projects taking place in countries and regions with few opportunities for cultural exchanges with Japan; and
  - e. Projects which will be actively publicized to the public.
- (4) The following projects will be given relatively lower evaluation:
  - a. Projects of applicants who have received grants from the Japan Foundation in the same fiscal year;
  - b. Projects whose effect is restricted to exchanges among specific groups/individuals;
  - c. Projects focused on activities other than arts and cultural projects such as sightseeing or research activities;
  - d. Projects that will be implemented as exhibition related events such as lectures and workshops;
  - e. Projects that are primarily part of friendship and goodwill activities among sister cities, schools or institutions;
  - f. Projects organized by hobby groups or similar membership associations; and
  - g. Projects with poorly-balanced budget estimates, such as plans in which the local organizer is responsible for very little of the project costs and the applicant bears an extremely high proportion of the overall costs.
- (5) Projects that will be organized in the region where Ministry of Foreign Affairs of Japan issues "Overseas Travel Safety Information", may be selected with a condition related to the safety situation in the region of the project.

**Application Deadlines**

1st Round: December 1, 2020 (for projects which take place between April 1, 2021 and March 31, 2022)

2nd Round: June 1, 2021 (for projects which take place between October 1, 2021 and March 31, 2022)

\* Applicants cannot reapply for funding at the Second Round of screening for a project that was rejected during the First Round.

\* The 2nd round may be suspended due to spread of Covid-19. Please check the Japan Foundation's website frequently for up-to-date information about the 2nd round.

**Notification of Results**

1st Round: April 2021

2nd Round: September 2021

**Notice**

From FY 2021, the applicants must make their applications only online. Please refer to the Japan Foundation's website or the program guidelines to find the URL of the application form.

**2 Performing Arts Japan ("PAJ") for North America**

Application Form: QH-PAJ NA

Section in Charge: **Performing Arts Section, Arts and Culture Department**

Acceptance of Application Forms: **The Japan Foundation, New York/Toronto**

**This program is designed to provide financial support for performances or co-productions in North America that aim to introduce Japanese performing arts to local audiences.**

**The primary objectives of PAJ for North America are:**

- (1) To promote opportunities for North American non-profit arts presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;**
- (2) To increase access to Japanese performing arts in the U.S. and Canada, especially outside major metropolitan areas;**
- (3) To promote understanding of Japanese performing arts by providing educational programs for artists and audiences in each touring location; and**
- (4) To support collaborative projects between American/Canadian and Japanese performing artists.**

**Eligible Countries**

U.S.A. and Canada

**Grant Coverage**

Partial support of the following expenditures:

- (1) Travel costs: International economy-class, discount air fare; travel expenses within North America; accommodation costs and per diems
- (2) Performance fee for performers
- (3) Other costs: Rehearsal, carriage, insurance premiums, venue rental, translation, educational material preparation, etc.

**Number of Grants (Reference)**

5 projects out of 6 applications (Touring)/3 projects out of 5 applications (Collaboration) for FY 2020

**Selection Policy**

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with experts in the field.
- (3) The following projects will be given a relatively higher evaluation:
  - a. For both Touring and Collaboration categories
    - \* Projects involving artists based in Japan
    - \* Projects related to major international festivals
    - \* Projects proposed by applicants who have not received PAJ grants in the past (on the basis of the applying organization, not of artists)
  - b. For Touring category only
    - \* Projects to present productions created through past PAJ collaboration grants
    - \* Projects that will tour to such locations as the South, Midwest, Mountain States, Alaska, and Canada, where there is little exposure to the Japanese performing arts
- (4) In light of the current global situation, as a result of the novel coronavirus (COVID-19), the grant may be revoked or changed after the selection of awardees in consideration of the "Travel Advice and Warning" level and "Travel Advice and Warning on Infectious Diseases" level issued by the Ministry of Foreign Affairs of Japan.

**Application Deadline**

November 2, 2020

\* For detailed information, please contact the Japan Foundation, New York, or the Japan Foundation, Toronto.

### 3 Performing Arts Japan ("PAJ") for Europe

Application Form: **QU-PAJ E**  
Section in Charge: **Performing Arts Section, Arts and Culture Department**  
Acceptance of Application Forms: **See the table below**

This program is designed to provide financial support for performances or co-productions in European countries that aim to introduce Japanese performing arts to local audiences.

The primary objectives of PAJ for Europe are:

- (1) To promote opportunities for European arts presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;
- (2) To increase access to Japanese performing arts in Europe, especially outside major metropolitan cities;
- (3) To promote understanding of Japanese performing arts by providing educational programs for artists and audiences in each touring location; and
- (4) To support collaborative projects between European and Japanese performing artists.

#### Eligible Countries

See the table below.

#### Grant Coverage

Partial support of the following expenditures:

- (1) Expenses for invited Japanese artists/professionals: International transportation costs (discounted economy class fares); travel expenses within Europe; lodging and per diems
- (2) Freight
- (3) Translation and interpretation costs

#### Number of Grants (Reference)

4 projects out of 7 applications (Touring)/5 projects out of 8 applications (Collaboration) for FY 2020

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with experts in the field.
- (3) The following projects will be given a relatively higher evaluation:
  - a. For both Touring and Collaboration categories
    - \*Projects that involve Japanese artists based in Japan;
    - \*Projects implemented in countries which are expected to expand the PAJ Europe network in terms of Touring and Collaboration, besides countries such as France, the UK, Germany and Italy;
    - \*Projects which are of high quality or that aim to introduce the latest trends in Japanese performing arts;
    - \*Projects related to important international festivals or major diplomatic anniversary events;
  - b. For Touring category only
    - \*Projects created through past PAJ collaboration grants
    - \*Projects which will tour at least two European countries
- (4) In light of the current global situation, as a result of the novel coronavirus (COVID-19), the grant may be revoked or changed after the selection of awardees in consideration of the "Travel Advice and Warning" level and "Travel Advice and Warning on Infectious Diseases" level issued by the Ministry of Foreign Affairs of Japan.

#### Application Deadline

November 2, 2020

\*For detailed information, please contact the Japan Foundation overseas office assigned to your country (see the table below).

Overseas offices	Countries covered
The Japan Foundation, London	U.K., Denmark, Estonia, Finland, Iceland, Ireland, Latvia, Lithuania, Norway, Sweden
The Japan Cultural Institute in Paris	France, Andorra, Belgium, Luxembourg, Monaco
The Japan Cultural Institute in Rome	Italy, Albania, Cyprus, Greece, Malta, San Marino, Vatican
The Japan Cultural Institute in Cologne	Germany, Austria, Liechtenstein, Netherlands, Switzerland
The Japan Foundation, Budapest	Hungary, Bosnia and Herzegovina, Bulgaria, Croatia, Czech, Kosovo, Moldova, Montenegro, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia
The Japan Foundation, Madrid	Spain, Portugal

## 4 Exhibitions Abroad Support Program

Application Form: **Q-EAS**

Section in Charge: **Visual Arts Section, Arts and Culture Department**

**This program is designed to provide financial support for museums and art institutions overseas that organize exhibitions introducing Japanese art and culture to audiences overseas. In addition, this program is designed to support overseas international exhibitions such as biennials/triennials introducing Japanese artists and their works.**

### Eligibility

Overseas museums and art institutions

\*If the exhibition travels to more than one venue, the host institution should consolidate the grant requests and only one application should be submitted for the whole project. The Japan Foundation will not accept multiple applications for one project.

### Eligible Projects

Exhibitions that will open between April 1, 2021 and March 31, 2022, and that will

- (1) Introduce Japanese art and culture, planned and executed by a museum or an art institution abroad;
- (2) Introduce Japanese artists and their works in the context of international exhibitions held abroad, such as biennials/triennials;
- (3) Be created through artist-in-residence programs abroad and promote the expansion of networks among artists, curators, and researchers in Japan and overseas, and have a clear concept and concrete plan for exhibitions.

### Grant Coverage

Part of the following expenses incurred and paid between April 1, 2021 and March 31, 2022:

- (1) Packing and shipping costs of art works (excluding insurance costs);
- (2) Catalogue production costs (including digital catalogue costs; for international exhibitions, support for catalogue production will be partial, based on the ratio of Japanese artists);
- (3) Traveling costs for dispatched or invited artists, curators, and specialists (air fare, train fare, and accommodation fees; excluding costs for preliminary research and development)

\*Please note that this program does not cover the production cost of art works, installation costs and artists' fees.

### Number of Grants (Reference)

33 out of 71 applications for FY 2020

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with experts in the field.
- (3) The following projects will be given a relatively higher evaluation:
  - a. Exhibition projects with strong curatorial values that have not yet been staged in the applicants' countries;
  - b. Projects that relate to major diplomatic anniversary events (see p. 3).
- (4) The following projects will be given lower priority:
  - a. Projects organized by museums or institutions that have recently received financial support from the Japan Foundation;
  - b. Traveling exhibitions that have previously received grants from the Japan Foundation;
  - c. Projects that are primarily part of friendship and goodwill activities among sister cities, schools or institutions;
  - d. Exhibitions composed mainly of art works of public subscription; and
  - e. Exhibitions organized by hobby groups or similar membership associations.

### Application Deadline

December 1, 2020

## Notification of Results

April 2021

### 5 U.S. and European Museum Infrastructure Support Program

Application Form: **Q-MIS**

Section in Charge: **Visual Arts Section, Arts and Culture Department**

**This program is designed to provide financial support for U.S. and European museums to further promote constant and effective use of their Japanese art collections and thereby assist the establishment of an infrastructure to exhibit Japanese art.**

The call for proposals for upcoming fiscal year 2021 has not been determined yet. If the Japan Foundation starts call for proposals for fiscal year 2021, it will be announced on the website.

## Number of Grants

4 projects continued from FY 2016

### 6 Support Program for Translation and Publication on Japan

Application Form: **Q-TPS**

Section in Charge: **Planning and Coordination Section, Arts and Culture Department**

**This program is designed to provide partial financial support for overseas publishers intending to translate and/or publish books originally written in Japanese. The program aims to foster better understanding of Japan by encouraging overseas publishers to translate and publish Japanese books. The grant covers part of the translation cost and/or publishing costs (e.g., costs for paper, typesetting, plate-making, printing, and binding).**

**Applicants may apply for one of the following categories: "translation only," "publication only," or "translation and publication."**

## Eligibility

Publishers (corporations) outside of Japan.

## Eligible Projects

Translation and/or publication projects of books in the fields of humanities, social sciences, or arts that were written in Japanese and already published. The projects must fulfill all of the following requirements:

- (1) The translated book must be published between April 1, 2021, and February 28, 2022. However, for the "translation only" grant applicants, the publishing deadline is within two years after the completion of the translation.
- (2) The original book written in Japanese must already be published at the time of application.
- (3) In principle, translations must be made directly from the original books. Indirect translations of Japanese books (translations from foreign language editions of Japanese books) will only be considered for applications from countries where there is a lack of translators.
- (4) Permission for translating the original book (and the translated edition of the book from which a new translation is made, in case of indirect translation) must already be obtained. As for the translation fee, a written contract between the publisher and the translator must already be concluded. It is necessary to submit copies of the contract for the application.
- (5) A part of the draft of the translation should be completed by the time of application. It is necessary to submit a sample of the translation about 30 pages long.
- (6) The plan and method of implementation must be appropriate, and there must be ample expectations that they will yield good results.
- (7) Projects must not be used for religious or political purposes.

\* Grant applications for digital publication projects are accepted.

\* The following categories of works are not eligible:

- Books originally not written in Japanese;
- Translations already made public, including as a self-published book or a magazine or on a website. Reprints of out-of-print books;
- Periodicals (including special issues), proceedings, exhibition catalogues, guidebooks, pamphlets, language dictionaries, and Japanese-language teaching materials;
- Works not expected to secure wide distribution, including those only to be donated for free;
- Projects for which the translator's fee is not paid by the time the book is published;

\* Applicants cannot reapply for projects that were rejected in the past without a new plan and/or revised translation.

## Grant Coverage

Part of the following costs incurred and paid between April 1, 2021, and February 28, 2022:

- (1) Translation fee (paid to a translator by an applicant);
- (2) Production costs (paid to a printing company and others, such as costs for paper, typesetting/plate-making, printing, and binding).

- \* A copy of the contract between the translator and applicant, as well as estimates for the costs that the applicant intends to cover by the grant, from the printing company or others, will be requested at the time of application. Receipts from the translator, printing company and others will be needed at the moment of payment of the grant after publishing the book.
- \* Please note that only the expenses paid on and after April 1, 2021, are applicable. Any expenses paid before April 1, 2021, are not applicable.
- \* The grant shall respectively cover 25-80% of the translation fee and the production costs mentioned above.
- \* Costs for editing, acquisition of translation rights, copyright clearance, design layout, shipping, proofreading, and other in-house expenses are not applicable.
- \* Grant payments will be made after the completion of the project.
- \* The grant should not cover any part of the project expense(s) funded by other organizations.

#### Number and the average amount of assistance of Grants (Reference)

Number of assistance: 37 out of 58 applications for FY 2020

Average amount of assistance for FY 2020: 390,000 yen

#### Selection Policies

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with experts in the field.
- (3) Relatively higher evaluation will be given to the translation and/or publication of the following books:
  - a. The titles in *Worth Sharing—A Selection of Japanese Books Recommended for Translation*. The list of the titles is available on the Japan Foundation's website:  
[https://www.jpf.go.jp/e/project/culture/publication/supportlist\\_publish/worth\\_sharing/index.html](https://www.jpf.go.jp/e/project/culture/publication/supportlist_publish/worth_sharing/index.html)
  - b. A book that is considered to have a wide influence on society; not only limited to researchers but expected to get a wide range of readers in the applicant's country;
  - c. A book by an author who has never been introduced in the applicant's country before; and
  - d. A book of direct translation from a Japanese book in the area where books on Japan are rarely published.
  - e. The grant amount will be determined by the Japan Foundation based on the project plan.

#### Application Deadline

November 20, 2020

#### Notification of Results

Late April 2021

## 7 Ishibashi Foundation/The Japan Foundation Fellowship for Research on Japanese Art

Application Form: Q-FW  
Section in Charge: Visual Arts Section, Arts and Culture Department

**This program aims to support the development of professionals specializing in the study of Japanese visual arts by providing an opportunity for curators and researchers from abroad to conduct research in Japan, and by so doing, promote the study of the field and the introduction of Japanese art overseas.**

**This fellowship is implemented by the Japan Foundation with generous funding from the Ishibashi Foundation.**

#### Eligible Area and Activities

The research project related to Japanese visual arts should have clear objectives and plans to achieve its goal. The project should necessitate travel to Japan in order to carry out research intensively, over a short period of time. The main target area is contemporary Japanese art. Priority will be given to projects that include in its proposals, plans for research results to be shared widely among the overseas public through the implementation of exhibitions or the publication of books.

#### Eligibility

Individuals who conduct the activities stipulated in "Eligible Area and Activities" living in a country outside of Japan (curators, researchers, educators, conservators, etc.). All of the following criteria must be met:

- (1) Applicants must hold nationality (or permanent residency) in countries that have diplomatic relations with Japan.
- (2) Applicants must be in good health both physically and mentally.
- (3) Applicants must be proficient in either Japanese or English.
- (4) Applicants must be able to stay continuously in Japan for the term of fellowship.
- (5) Applicants must not violate the law or regulations of their own country by receiving a fellowship from the Japan Foundation.
- (6) Individuals who do not apply for other grant program of the Japan Foundation.

\* For details, please refer to the Application Instructions of the Fellowship.

#### Duration

21 days to 59 days



\*The fellowship's beginning date (date of arrival in Japan) for the fiscal 2021-2022 must fall between June 1, 2021 and March 15, 2022.

#### Benefits

- (1) Round-trip airfare (discount economy class [most direct route])
- (2) Stipend and other allowances

#### Number of Fellowships (Reference)

16 out of 38 applications for FY2020

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) In addition to (1), applications will be screened according but not limited to the following points:
  - a. The purpose and goal of research should be clear, and the goal should be achievable during the proposed term of fellowship.
  - b. Research in Japan should be essential to the project.
  - c. The project should be planned in a concrete and practical framework and the proposed term of fellowship should be of an appropriate length that enables the achievement of the project goal.
  - d. Applicants should hold notable achievements in their respective fields. The proposed project should be consistent with these achievements and should potentially make future contributions to the field.
  - e. Applicants should have potential for future development as Japanese art experts.
  - f. Achievements based upon the fellowship should extend beyond the applicant's individual output and be shared with society at large through exhibitions and publications.
  - g. Priority will be given to applicants who are likely to present the results of their research shortly after the completion of their fellowship.
  - h. Applicants should potentially contribute to the development of their research field and the establishment of its infrastructure.

#### Application Deadline

December 1, 2020

#### Notification of Results

April 2021

# Japanese-Language Education Overseas

## 1 Japanese-Language Education Assistant Program: J-LEAP

Section in Charge: International Operations Section II, Japanese-Language Dept. I

J-LEAP aims to strengthen and maintain the basic infrastructure of Japanese language education and the understanding of Japan in the U.S. By dispatching Japanese teaching assistants (TAs), J-LEAP endeavors to serve the needs of U.S. K-12 educational institutions seeking to strengthen their Japanese language programs. TAs will engage in Japanese classes with and under the instruction of their supervisors (Japanese-class teachers). TAs will help with creating materials and curriculums, preparing homework and tests, and will also assist or conduct other Japan-related activities at schools and in the community to contribute to a better understanding of Japanese culture and society.

### Eligibility

The following individuals are eligible to apply:

- (1) Japanese nationals whose native language is Japanese;
- (2) Individuals under 35 years of age as of April 1, 2021;
- (3) Individuals who have an academic degree equivalent to a diploma from a four-year university or higher;
- (4) Individuals who have a diploma in Japanese language education (as a major or minor) from a university or higher as of April 1, 2021, or complete a 420-hour (or more) Japanese Language Teacher Training Course as of April 1, 2021, or have basic knowledge and skills in Japanese language education, as demonstrated by passing the Japanese-Language Teaching Competency Test; and
- (5) Individuals who have a valid Japanese driver's license.

### Duration

July 2021 to July 2023 (contracts are on a one-year basis, renewable [if mutually agreeable among all parties] once, for a maximum total of two academic years)

### Expenses

Standard payment (including a duty allowance), round-trip air tickets (discount economy class), overseas travel insurance, housing allowance, vehicle purchase subsidy, material purchase stipend, etc.

### Number of Participants (Reference)

8 participants for FY 2020

### Application Deadline

January 2021

### Notification of Results

March 2021

### Remarks

Application Guideline and the Application Form will be available on the Japan Foundation's website around fall 2020.

## 2 Support Program for Organizations in Japanese-Language Education (Grants)

Application Form: JN-FK (only for (2) Cambodia, Laos, Russia and countries that DO NOT have Japan Foundation overseas offices)  
Section in Charge: International Operations Section I / Section II, Japanese-Language Dept. I

This program aims to support Japanese language education activities by targeting Japanese language teachers and students of overseas Japanese language institutions and organizations.

**(1) Countries which have the Japan Foundation overseas offices, with the exception of Cambodia, Laos and Russia** (i.e., Korea, China, Indonesia, Thailand, the Philippines, Vietnam, Malaysia, Myanmar, India, Australia, Canada, the U.S., Mexico, Brazil, Italy, the U.K., Spain, Germany, France, Hungary, and Egypt)

\* All support will be given via the overseas offices. Please contact the nearest office for available programs.

## **(2) Cambodia, Laos, Russia, and countries that DO NOT have the Japan Foundation overseas offices.**

### **Eligibility**

Overseas Japanese language institutions and organizations, including Japanese language teacher associations and academic societies. However, organizations are not eligible when national laws restrict receipt of aid from overseas organizations affiliated with governments

### **Eligible Projects**

Non-profit Japanese language education activities carried out by overseas Japanese language institutions and organizations. Examples of eligible projects are given below. Applicants may also submit a combination of multiple projects:

#### **(1) Japanese Language Activities Support Grant:**

This grant partially covers the costs related to projects intended to motivate students and stimulate interest in Japanese language education in the local area (e.g., speech/debate contests, presentations).

#### **(2) Salary Assistance Grant:**

This grant partially covers the salary given to Japanese language teachers teaching the Japanese language courses and to the staff carrying out activities to enhance the network of Japanese language institutions in the applicant's region/country. In principle, this grant covers them for up to three years (36 months). This grant is given on the condition that the course or activities are continued after the grant from the Japan Foundation ends.

#### **(3) Teaching Material Purchase Grant:**

This grant partially covers the cost of purchasing teaching materials, supplementary materials and educational materials to introduce Japanese culture (e.g., tools for Japanese calligraphy, yukata, origami paper etc) needed by Japanese language teachers when conducting Japanese language courses. The costs of buying educational materials contributing broadly to Japanese language education that are widely available to the public in libraries or other facilities are also eligible for this grant. Materials that are to be given to students are not eligible for this grant, with the exception of consumables such as origami paper.

#### **(4) Conference Grant:**

This grant partially covers the cost involved in holding seminars, workshops, symposia, training sessions and meeting for Japanese language teachers.

#### **(5) Publication Grant:**

This grant partially covers the cost involved in preparing and publishing teaching materials consistent with the local curriculum and needs.

#### **(6) Other Original Proposals:**

This grant partially covers the cost involved in implementing projects planned by the applicant that aim to promote Japanese language education and train Japanese language teachers.

### **Selection Policy**

#### **(1) See p. 3 for the selection policy common to all programs;**

#### **(2) Screening will be made in line with the following criteria:**

- a. Role of applicant in the country and region;
- b. Membership of "JF Nihongo Network (Sakura Network)";  
(see <https://www.jpf.go.jp/e/project/japanese/education/network/index.html> for more information about "JF Nihongo Network (Sakura Network)")
- c. Specific outcome expected;
- d. Coalitions with other organizations and groups;
- e. Ripple effect on diffusion of the Japanese language in the country and region.

### **Number of Grants (Reference)**

166 out of 188 applications for FY 2020

### **Application Deadline**

December 1, 2020

### **Notification of Results**

Late April 2021

### 3 Training Programs for Teachers of the Japanese-Language (On-site)

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) organizes the training programs on the Japanese language, Japanese language teaching methodology and Japanese culture for those currently working as Japanese-language teachers teaching outside of Japan. The eligibility, duration, and content differ in every program.

For FY 2021, 3 training programs will be conducted. The outline of each program is as follows.

**(1) "Basic Training Program"**

6 months program to improve the Japanese language skill and the Japanese teaching methodology skill. Conducted as "Long-Term Training Program for Teachers of the Japanese-Language" until FY 2018.

**(2) "Japanese language Program":**

6 weeks program to improve Japanese language skill which is necessary as teachers of Japanese language. There will be NO lessons of Japanese language teaching methodology skill (Started from FY 2019).

**(3) "Comprehensive Japanese Teaching Methods Program"**

6 weeks program to improve Japanese teaching methodology skill. There will be NO lessons for improving Japanese language skill (Started from FY 2019).

\* The program of "Short-Term Training Program" ended in FY 2018. Please see "Comprehensive Japanese Teaching Methods Program" or "Japanese language Program" for individuals who had interests in the "Short-Term Training Program".

\* "Specific Theme Program" will not be conducted in FY 2021.

[Basic conditions for each program]

\* This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program		(1) Basic	(2) Japanese-language	(3) Comprehensive Japanese Teaching Methods
Main Content		Japanese-language	Japanese-language	
		Japanese-language Teaching Methodology		Japanese-language Teaching Methodology
		Japanese Culture/Society	Japanese Culture/Society	Japanese Culture/Society
Qualified Area		Worldwide		Worldwide * *(see below)
Teacher's eligibility	Nationality	<ul style="list-style-type: none"> <li>• Nationals of a country that has diplomatic relations with Japan</li> <li>* Taiwanese are eligible</li> <li>• Individuals who are NOT Japanese nationals * * *(see below)</li> <li>• Individuals who did NOT complete their compulsory education in Japan</li> </ul>		
	Length of Teaching Japanese-language	More than 6 months and less than 5 years	More than 6 months	More than 2 years * * * *(see below)
Rough guide of Japanese Proficiency	Japanese Language Proficiency Test (JLPT)	Level N4 in the JLPT, Level 3 in the old JLPT, or their equivalent	Level N4 or N5 in the JLPT, Level 3 or 4 in the old JLPT, or their equivalent  * Level N3 or higher in the JLPT is NOT applicable	Level N3 in the JLPT, Level 2 in the old JLPT, or their equivalent
	JF Standard for Japanese-Language Education (JFS)	Level A2 in the JFS or their equivalent	Level A2 in the JFS or their equivalent  * Level B1 in the JFS is NOT applicable	Level B1 in the JFS or their equivalent
Duration (tentative)		August 30, 2021~ February 25, 2022	July 5, 2021~ August 18, 2021	January 12, 2022~ February 25, 2022

\* \* In China excluding Hong Kong and Macau, secondary educational institutions are NOT applicable.

\* \* \* For Individuals who meet the special condition for Japanese descendants, Japanese nationals or completing their compulsory education are eligible.

\* \* \* \* For Individuals who meet the special condition for Japanese descendants, more than 1 year.

#### Eligibility (Common)

Overseas educational organizations that provide Japanese language education will be applicants.

Participants must satisfy the following conditions.

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are NOT eligible.
- (2) Individuals who have no mental or physical conditions that would impede participation in the program.

#### Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

#### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked   and   in the table of Appendix 2 (p. 38), the Japan Foundation will provide the following:
  - a. Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
  - b. Airport tax, foreign travel tax;
  - c. Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

#### Remarks

- (1) Candidates may simultaneously apply for multiple programs. However, candidates can only be allowed to participate in one program at most.
- (2) Candidates may simultaneously apply for both "3 Training Program for Teachers of the Japanese-Language (On-site)" and "4 Training Program for Teachers of the Japanese-Language (On-line)". However, applications for online program of those who are selected to

participate in on-site program will be automatically dismissed.

- (3) On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- (4) The participants should devote themselves to the program and to attend every activity of the program during their stay.
- (5) Regarding the Japanese language proficiency of candidates, please check the following website.
  - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) of the official website of the JLPT  
[<https://www.jlpt.jp/e/about/levelsummary.html>]
  - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) of the official website of the JF Standard.  
[[https://jfstandard.jp/pdf/whole\\_standard.pdf](https://jfstandard.jp/pdf/whole_standard.pdf)]  
[[https://jfstandard.jp/pdf/1\\_global\\_scale\\_eng.pdf](https://jfstandard.jp/pdf/1_global_scale_eng.pdf)]
- (6) Other separate training programs are provided for organizations in Korea and China (excluding Hong Kong and Macau).  
Korea: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea"  
China: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the People's Republic of China"  
(Please contact the Japan Foundation, Seoul or Beijing for details.)
- (7) Please be aware that these programs may be cancelled depending on the situation of coronavirus cases, even after the selection. The contents of the programs may change due to the same reason, even if the programs are duly implemented.

### [Special condition for Teachers of the Japanese-Language for Japanese descendants]

Special conditions will be applied to the organizations and Individuals which meet the following requirements for "Basic Training", "Japanese language" and "Comprehensive Japanese Teaching Methods".

The eligibility and conditions differ from others as below.

- Educational organizations for Japanese descendants that provide Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).
- Candidates who are elected by the applying organization must be residents of the countries in the qualified areas, and Japanese emigrants or their offspring (in principle, up to the third generations)

If the eligibility above is met, the following conditions will be applied.

- (1) Nationality: Individuals who are nationals of the countries in the qualified areas or Japanese nationals;
- (2) Individuals who have completed their compulsory education [nine years of elementary and junior high school] in Japan are also eligible.
- (3) Lengths of Teaching Japanese-Language (just for "Comprehensive Japanese Teaching Methods Program"): Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2020 (teaching practice and private lessons not included);
- \* The conditions of Japanese proficiency and the participation of training programs in Japan are the same as written in the eligibility of each program.

## 3 (1) Basic Training Program for Teachers of the Japanese Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-BT**

**This program is a six months program designed for teachers who are early in their career with an opportunity to improve their Japanese language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan. This program was conducted as "Long-Term Training Program for Teachers of the Japanese Language" until FY 2018. The contents of program are almost same with "Long-Term Training Program".**

### Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

- (\* The eligibility (1) and (2) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 19)
- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;
- \* Taiwanese are eligible to apply for this program
- (2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Length of teaching Japanese-Language: Individuals with more than six months and less than five years of experience in teaching Japanese language as of December 1, 2020 (teaching practice and private lessons not included);
- (4) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application:
  - a. Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent
  - b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

- (5) The participation of training programs in Japan: Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month.

#### Duration

August 30, 2021~February 25, 2022 (tentative)

#### Description of the Program

Participants will be divided into groups based on the results of a placement examination to be taken upon arrival in Japan and will attend classes. In some cases, the program may be conducted in two separate courses based on the number of participants and their Japanese-language proficiency.

##### (1) Japanese-Language

Participants will take classes that aim to improve their proficiency using the Japanese-language through various language activities.

##### (2) Japanese-Language Teaching Methodology

Participants will organize their basic knowledge of teaching methods, recognize their problems through trial classes and review of their Japanese teaching activities, and consider the solution.

##### (3) Japanese culture / Japanese society

Participants will have exposure to Japanese culture and society in a real situation that will deepen their understanding of the Japanese-language and culture. (Field trips and cultural programs are also planned)

Participants will obtain cross-cultural understanding ability which means deeper understanding of their own culture and deeper understanding and respecting of culture of other countries through interaction with their classmates.

In addition to (1), (2) and (3), special classes and individual instruction for trial classes are provided.

#### Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpfg.go.jp/e/project/japanese/education/network/>

(3) Higher priority will be given to applicants aged 35 or under as of December 1, 2020.

#### Number of Participants (Reference)

43 out of 126 applications for FY 2020

#### Application Deadline

December 1, 2020

#### Results Notification

Within April 2021

## 3 (2) Japanese-Language Program for Teachers of the Japanese Language

Application Form: **NC-JT**  
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is a six weeks program designed to provide an opportunity to improve their Japanese-language skill which is necessary as teachers of Japanese-language. There will be NO lessons of Japanese-language teaching methodology.**

#### Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(\* The eligibility (1) and (2) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 19)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

\* Taiwanese are eligible to apply for this program

(2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;

(3) Length of teaching Japanese-Language: Individuals with more than six months of experience in teaching the Japanese-language as of December 1, 2020 (teaching practice and private lessons NOT included);

(4) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application;

a. Level N4 or N5 in the Japanese-Language Proficiency Test (JLPT), Level 3 or 4 of the old JLPT, or their equivalent

b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

\* Those who have the proficiency in Japanese more than the level of [a.] or [b.] are not expected for this program.



- (5) The participation of training programs in Japan: Individuals who have NOT participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2015 to December 1, 2020.

#### Duration

July 5, 2021~August 18, 2021 (tentative)

#### Description of the Program

##### (1) Japanese Language

Participants improve their proficiency using the Japanese-language which is necessary as teachers of Japanese-language through several language activities. Also, participants will organize knowledge about Japanese-language such as vocabulary and grammar.

##### (2) Japanese Culture/ Japanese Society

Participants will learn and experience Japanese culture and society that could be introduced to their Japanese-language classes by several ways such as lectures and workshops. Participants will obtain cross-cultural understanding ability through interaction with their classmates. In addition, field trip, visits to local schools and cultural demonstration such as tea ceremony are planned.

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.  
For JF Nihongo Network (Sakura Network), please visit the following website.  
<https://www.jpf.go.jp/e/project/japanese/education/network/>
- (3) Higher priority will be given to applicants aged 55 or under as of December 1, 2020.

#### Number of Participants (Reference)

28 out of 81 applications for FY 2020

#### Application Deadline

December 1, 2020

#### Results Notification

Within April, 2021

### 3 (3) Comprehensive Japanese Teaching Methods Program for Teachers of the Japanese Language

Application Form: **NC-MT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is a six weeks program designed to provide an opportunity to improve the teaching methodology. This program will be conducted only once per year in FY 2021. There will be NO lessons for improving Japanese-language skill.**

#### Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide. \*In China excluding Hong Kong and Macau, secondary educational institutions (junior high school and high school) are NOT applicable.

The following individuals are eligible to participate in the program:

(\*The eligibility (1), (2) and (3) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 19)

- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;  
\* Taiwanese are eligible to apply for this program
- (2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Length of teaching Japanese-language: Individuals with more than two years of experience in teaching the Japanese-language as of December 1, 2020 (teaching practice and private lessons NOT included);
- (4) Individuals who have proficiency in Japanese as either of the following at the time of application;
  - a. Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
  - b. Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (5) Individuals who have NOT participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2015 to December 1, 2020. The recipient of the "Japan Foundation Japanese-Language Institute Executive Director's Award" of the "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction.

#### Duration

January 12, 2022~February 25, 2022 (tentative)

### Description of the Program

#### (1) Japanese-Language Teaching Methodology

This program is aimed to introduce, organize and expand knowledge on Japanese teaching methodology with the aim of improving expertise as a teacher. In addition, participants will review each participant's educational site and consider how to solve the problem utilizing the content of this training program. In the class, participants will read literature and materials written in Japanese, or discuss in Japanese.

#### (2) Japanese Culture / Japanese Society

Participants will take lectures and workshops to consider the contents and methods of culture introduction as part of Japanese-language education or cross-cultural understanding education. There are programs which participants will visit educational institutions or companies for listening to stories from people concerned so that participants can provide information to their learners who wish to study or get a job in Japan in the future.

### Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screenings will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpf.go.jp/e/project/japanese/education/network/>

(3) Higher priority will be given to applicants aged 55 or under as of December 1, 2020.

### Number of Participants (Reference)

64 out of 138 applications for FY 2020

### Application Deadline

December 1, 2020

### Results Notification

Within April 2021

## 4 Online Training Program for Teachers of the Japanese-Language

Application Form: **NC-OT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is an online training program for those currently working as Japanese-language teachers teaching outside of Japan to learn the theory and basic knowledge for teaching themes related to Japanese language teaching methods.

For FY 2021, we provide five themes as follows: (1) "JF Standard for Japanese-Language Education", (2) "Japanese Language Education and Culture", (3) "Teaching Reading Comprehension", (4) "Rethinking of Teaching Japanese Grammar", and (5) "Teaching Business Japanese: Understanding Learner's Needs".

All programs will consist of pre-study sessions for all participants, as well as live sessions, individual consultations, and post-session assignments.

In the pre-study, participants study individually using newly prepared materials from the Japan Foundation Japanese-Language Institute, Urawa, as well as working on assignments.

In the live session, all participants are connected online with the Japan Foundation Japanese-Language Institute, Urawa enabling them to discuss their prior studies, which allows them to confirm and deepen their understanding of the content.

## Description of the Program

Theme	Content
(1) JF Standard for Japanese-Language Education	The purpose of this theme is to provide participants with an understanding of the basic concepts and characteristics of "JF Standard for Japanese-Language Education". After pre-study using on-demand learning materials (videos), participants review the contents of the theme in live sessions and deepen their understanding through online discussions.
(2) Japanese Language Education and Culture	The purpose of this theme is to deepen participants' understanding of cultural characteristics, cross-cultural competence, and meaning and methods of integrating cultural understanding into Japanese language education. After pre-study using on-demand learning materials (videos), participants review the contents of the theme in live sessions and deepen their understanding through online discussions.
(3) Teaching Reading Comprehension	The purpose of this theme is to provide participants with an understanding of the theories of reading and basic methods of reading instruction. After pre-study using on-demand learning materials (videos), participants review the contents of the theme and then discuss ideas and problem-solving in live sessions aiming at conducting effective reading comprehension classes.
(4) Rethinking of Teaching Japanese Grammar	The purpose of this theme is to increase participants' variation in teaching grammar and to help them think about what and how to teach in their own classes. Participants discuss and deepen their understanding of grammar and grammar education, referencing pre-tasks given before classes.
(5) Teaching Business Japanese: Understanding Learner's Needs	The purpose of this theme is to provide participants with an understanding of the importance for learners and graduates of your course to find out what kind of Japanese language is used when working in Japan. Participants discuss with each other referencing pre-tasks given before classes.

## Duration (tentative)

Theme	Duration
(1) JF Standard for Japanese-Language Education	A April 1 (Thu.), 2021 to May 7 (Fri.), 2021 Live session: First session on Thursday, other sessions on Tuesdays 10:00 AM (JST)
	B July 1 (Thu.), 2021 to August 4 (Wed.), 2021 Live session: Thursdays 4:00 PM (JST), July 22 excluded
(2) Japanese Language Education and Culture	A May 6 (Thu.), 2021 to June 16 (Wed.), 2021 Live session: Thursdays 4:00 PM (JST)
	B August 3 (Tue.), 2021 to September 13 (Mon.), 2021 Live session: Tuesdays 10:00 AM (JST)
(3) Teaching Reading Comprehension	A June 1 (Tue.), 2021 to July 12 (Mon.), 2021 Live session: Tuesdays 10:00 AM (JST)
	B September 2 (Thu.), 2021 to October 20 (Wed.), 2021 Live session: Thursday 4:00 PM (JST), September 23 excluded
(4) Rethinking of Teaching Japanese Grammar	October 5 (Tue.), 2021~November 15 (Mon.), 2021 Live session: Tuesdays 10:00 AM (JST)
(5) Teaching Business Japanese: Understanding Learner's Needs	November 4 (Thu.), 2021 to December 15 (Wed.), 2021 Live session: Thursdays 4:00 PM (JST)

\* The schedule for each theme may be changed, shortened or extended for 1 to 2 weeks.

\* Theme (1) to (3) are conducted twice per year. The content is the same for both classes.

\* Make sure the local date and time since the duration is presented with the Japan Standard Time.

\* Live session is planned to take approximately 90 minutes for each.

## Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

\* Taiwanese are eligible to apply for this program

- (2) Teachers who have employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese teachers at the time of application are NOT eligible;
- (3) Japanese Proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application;
  - a. Theme (1) to (3)
    - (a) Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
    - (b) Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
  - b. Theme (4) and (5)
    - (a) Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
    - (b) Level B2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (4) Length of teaching Japanese-language: Individuals with more than two years of experience in teaching Japanese language as of December 1, 2020 (teaching practice and private lessons NOT included).

#### Number of Participants (tentative)

120 ((1) JF Standard for Japanese-Language Education: 30 (A: 15/B: 15), (2) Japanese Language Education and Culture: 30 (A: 15/B: 15), (3) Teaching Reading Comprehension: 30 (A: 15/B: 15), (4) Rethinking of Teaching Japanese Grammar: 15, (5) Teaching Business Japanese: Understanding Learner's Needs: 15)

(This program starts from FY2021)

#### Selection Policy (common)

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.  
For JF Nihongo Network (Sakura Network), please visit the following website.  
<https://www.jpfl.go.jp/e/project/japanese/education/network/>
- (3) Higher priority will be given to applicants aged 59 or under as of December 1, 2020.
- (4) Individuals who have participated and are scheduled to participate in the on-site training program(s) for teachers of the Japanese-Language in JFJLI during the period of April 1, 2015, to March 31, 2021, are not given higher priority.
- (5) Higher priority will be given to applicants who are or will be in charge of a business Japanese course in their institution in the selection of theme "Teaching Business Japanese: Understanding Learner's Needs".

#### Application Deadline (common)

December 1, 2020

#### Results Notification (common)

March 2021

#### Remarks

- (1) Candidates may simultaneously apply for multiple themes. There is possibility for candidates to be selected for multiple themes.
- (2) Candidates may simultaneously apply for both "3 Training Programs for Teachers of the Japanese-Language (On-site)" and "4 Training Programs for Teachers of the Japanese-Language (On-line)". However, applications for online program of those who are selected to participate in on-site program will be automatically dismissed.  
\* Those who have participated in online program this year may apply for on-site program another year.
- (3) Participants shall arrange all the necessities (communication devices such as Desktop/Laptop computer or tablet, internet connection, web camera, microphones, etc.) to participate in on-line classes. Communication costs are borne by participants.
- (4) Regarding the Japanese language proficiency of candidates, please check the following website.
  - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) in the official website of the JLPT  
[<https://www.jlpt.jp/e/about/levelsummary.html>]
  - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) in the official website of the JF Standard  
[[https://jfstandard.jp/pdf/whole\\_standard.pdf](https://jfstandard.jp/pdf/whole_standard.pdf)]  
[[https://jfstandard.jp/pdf/1\\_global\\_scale\\_eng.pdf](https://jfstandard.jp/pdf/1_global_scale_eng.pdf)]

## 5 Program for Specialists in Cultural and Academic Fields

Division in Charge: **Educational Training Section, the Japan Foundation Japanese-Language Institute, Kansai** Application Form: **KC-G**

**With the aim of providing support to specialists who require Japanese language proficiency in order to smoothly execute their specialist work and research activities (such as researchers, graduate students, librarians, and museum and art museum curators), this program provides training for the acquisition of practical Japanese language proficiency through a curriculum that is tailored to the characteristics of the respective specialist work, conducted at the Japanese-Language Institute, Kansai.**

[Two-month course]

This course focuses on general Japanese-language proficiency and aims to assist participants to improve speaking, listening, reading, and writing skills. There are also classes aimed to improve Japanese skills necessary to gather and output information for the participants' specialized work/research. The course also includes social events with the Japanese graduate school students, etc. Participants are required to make a presentation about their research themes at the end of the course.

### Duration

From mid-January 2022 to early March 2022

[Five-month course]

The five-month course is a course where participants work on increasing their level of functional Japanese, and especially the required language abilities for conducting actual specialized work/research. During the training course, participants will independently conduct interviews with specialists in their field as well as plan their own trips to visit related facilities and, as they gather and understand research materials, they will be able to acquire the skills needed to exchange, collect, and report information in Japanese. The participants will need to independently plan their activities with an explicit theme. Participants are required to make a presentation about their research themes as their accomplishments of the course and specialized activities conducted during their stay in Japan at the end of the course.

### Duration

From mid-July 2021 to mid-December 2021

### Eligibility

[Basic requirements common to both courses]

Individuals must fulfill the following to apply:

- (1) Individuals who fulfill A or B and need Japanese-language proficiency to smoothly carry out their specialized work and research activities.
  - A. Individuals who fulfill at least one of the following requirements and have an employment relationship with the organization they are currently affiliated with, at the time of participation in the program. It is expected that participants will continue working in the aforementioned affiliated organization after completing this program.
    - a. Individuals who carry out research activities as teachers (professors, instructors, teaching assistants, etc.), researchers, etc., at institutions of advanced education, such as universities, research centers, or other research organizations outside Japan.
    - b. Individuals who are engaged in a job of specialized research work in public sector organizations, such as government agencies, think tanks, etc., outside Japan.
    - c. Individuals who are currently employed as full-time librarians by universities, colleges, other institutions of advanced education, academic research institutions, cultural exchange organizations, or public libraries.
    - d. Individuals who are full-time curators of museums outside Japan currently working for international exchange programs that concern Japan.
  - B. Individuals who are officially registered as full-time students in a Master's or Doctoral course of a graduate school outside Japan at the time of participation in the program (excluding non-degree students)\* and planning to write their Master's or Doctoral dissertation on a subject related to Japan and need to learn the Japanese language in order to carry out the research necessary to accomplish that purpose.
- (2) Individuals applying for this program must obtain the permission of the representative of their affiliated organization mentioned above.
- (3) Individuals must be in a field of Japan-related social sciences or humanities.
- (4) Individuals who are nationals of a country that has diplomatic relations with Japan.
 

\* Taiwanese are eligible to apply for this program.
- (5) Individuals who have NOT received compulsory education in Japan for more than three years.
- (6) Individuals in good physical and mental health.
- (7) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, A2 level in the JF Standard for Japanese-Language Education, or their equivalent (please view the official website of JLPT [<https://www.jlpt.jp/e/about/levelsummary.html>], or the JF Standard for Japanese-Language Education website [<https://jfstandard.jp/top/ja/>]

render.do] to find the summary of linguistic competence required for each level).

- (8) Applicants must not have participated in Teacher Training Programs organized by the Japan Foundation Japanese-Language Institute, Urawa in the last five years as of December 1, 2020.
- (9) Individuals who have NOT participated in the "Japanese Language Program for Librarians," "Japanese Language Program for Researchers and Postgraduate Students," or "Japanese Language Program for Specialists (in Cultural and Academic Fields)" organized by the Japan Foundation Japanese-Language Institute, Kansai.
- (10) Individuals who are NOT scheduled to come to Japan for study or training under other programs, at the time of participation in the program.

[The special conditions of a two-month course]

- \* On (1) B, concerning undergraduate students of universities and colleges that issue a Master's degree upon graduation, applicants will be considered to fulfill this requirement, if they are in the final year and their age is 22 or older as of December 1, 2020.

[The special conditions of a five-month course]

- \* On (1), individuals who have a specific and detailed theme related to Japan in their study or work, and plan to make a presentation on the achievements.
- \* On (3), Japanese-language study and Japanese-language education majors are excluded.
- \* On (9), the applicants who have participated in a two-month or four-month program and it will be more than five years since their completion of the program as of December 1, 2020, the application can be considered to fulfill the above eligibility.

#### Course Venue

The Japan Foundation Japanese-Language Institute, Kansai (JFJLI, Kansai) (Tajiri-cho, Sennan-gun, Osaka, Japan)

#### Benefits

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
  - (2) For those who have nationality of, and will be residing in from the countries marked   in the table of Appendix 2 (p. 38) upon the commencement of the program, the Japan Foundation will provide the followings. (However, those who do not reside in the above said countries upon application will not be applicable):
    - a. Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
    - b. Airport tax, foreign travel tax;
    - c. Set amount of in-kind allowances (to cover expenses necessary for participation in the program);
- \* Residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport have to bear these expenses.
  - \* On the occasion of training participation, he/she cannot visit Japan accompanied with family.

#### Number of Participants (Reference)

24 out of 70 applications for FY 2020

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs:
- (2) The criteria peculiar to this program is as follows: applicants' needs for Japanese-language training and the possibility of improvement in their language skills, achievements in their specialized fields, expected achievements and ripple effects by participating in this program, possibility of success in their specialized fields.

#### Application Deadline

December 1, 2020

#### Notification of Results

Late April 2021

#### Remarks

- (1) This course is primarily a language course for participants requiring Japanese-language proficiency for specialized work and research activities. Professional education in their specific areas of expertise is not included in the curriculum.
- (2) Participants must attend all classes and activities in the curriculum.
- (3) Please be aware that this program may be cancelled depending on the situation of coronavirus cases, even after the selection. Specialized activities may be restricted due to the same reason, even if the course is duly implemented.

# Japanese Studies Overseas and Intellectual Exchange

## 1 Japan Foundation Japanese Studies Fellowship Program

Application Form: **RJS-FW**  
Section in Charge: **Japanese Studies and Intellectual Exchange Department**

This program provides scholars and researchers in the field of Japanese studies with opportunities to conduct research in Japan, with the aim of promoting Japanese studies overseas. Experts in the fields of natural science, medical science, and engineering are excluded. There are three subcategories as follows.

### [Scholars and Researchers (Long-Term)]

**Applicants:** Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences.

**Duration:** 2 to 12 months (excluding 59 days or less)

### [Scholars and Researchers (Short-Term)]

**Applicants:** Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences, whose projects require them to travel to Japan to carry out research, gather materials, etc., intensively over a short period of time.

**Duration:** 21 to 59 days

### [Doctoral Candidates]

**Applicants:** Ph.D. candidates conducting research related to Japan (comparative research included) in the humanities and social sciences, who have completed (or will have completed by the beginning of the Fellowship) the necessary coursework, and find it necessary to visit Japan to complete their dissertations.

**Duration:** 4 to 12 months

### Eligibility

- (1) All of the following criteria must be met.
  - a. Applicants must hold nationality or lawful permanent resident status in countries that have diplomatic relations with Japan.  
\* Taiwanese applicants are eligible to apply only for "Scholars and Researchers (Long-Term)" or "Doctoral Candidates."
  - b. Applicants must secure all affiliation arrangements by the application deadline (excluding applicants for "Scholars and Researchers (Short-Term)").
  - c. Applicants must be in good health and proficient in either Japanese or English.
  - d. In principle, applicants must be able to stay continuously in Japan for the term of Fellowship.
  - e. Previous recipients of Japan Foundation Fellowships (not only the Japanese Studies Fellowship but also all the other Fellowships of the Japan Foundation) are eligible to reapply only if, on April 1, 2021, a full three years has elapsed since the termination of their most recent Fellowship. Previous "Scholars and Researchers (Short-Term)" Fellows are eligible to reapply only if, on April 1, 2021, one full year has elapsed since the termination of their most recent Fellowship.
- (2) Individuals meeting any of the following conditions are not eligible to apply:
  - a. Scholars or researchers in the natural sciences, medicine or engineering;
  - b. Undergraduates; Master's degree candidates; those intending to enroll in Undergraduate or Master's courses at universities in Japan; or graduates who are pursue Ph.D. courses in Japan;
  - c. Those who primarily intend to enhance their Japanese language ability or technical skills, to develop and/or produce Japanese-language teaching materials, or to acquire artistic training in the area of Japanese traditional culture (tea ceremony, flower arrangement, etc.);
  - d. Those who plan to receive other grants concurrently with the Fellowship;
  - e. Those who will have been in Japan continuously for more than a year dating back from April 1, 2021;
  - f. Those in Korea aged 41 or over as of December 1, 2020 (excluding applicants for "Scholars and Researchers (Short-Term)");
  - g. Those who apply for any other grant program of the Japan Foundation.  
\* Specialists and/or professional practitioners of Japanese visual arts who wish to conduct short-term (21 to 59 days) research in Japan should apply to "Ishibashi Foundation/The Japan Foundation Fellowship for Research on Japanese Art."

### Benefits

- (1) Round-trip airfare (discount economy-class [most direct and economical route])
- (2) Stipend and other allowances

### Number of Fellowships (Reference)

127 out of 318 applications for FY 2020

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Project quality is evaluated on the basis of its significance to the field and to the applicant's professional development, necessity of residing in Japan for completion of the project, and feasibility in terms of time and resources. Training, academic history, academic rank



or position, professional reputation, and accomplishments are also evaluated.

(3) Applicants who have received the Japan Foundation Fellowships twice or more in the past will be given a much lower priority.

#### Application Deadline

December 1, 2020

#### Notification of Results

April 2021

## 2 Grant Program for Japanese Studies Projects

Section in Charge: **Japanese Studies and Intellectual Exchange Department**

Application Form: **RJS-KP**

**This program is designed to promote Japanese studies overseas by providing grants toward various Japanese studies projects implemented by overseas organizations.**

#### Eligibility

Overseas non-profit organizations such as academic institutions from university level upwards or research institutions that are implementing Japanese studies activities.

#### Eligible Projects

Projects (including online projects) must fall into any of the following four categories:

- (1) Research or conference on Japan; study or training in Japan; or publication that promotes and contributes to the development of Japanese studies;
- (2) Inviting scholars or researchers from Japan or third countries to deliver lectures on Japan;
- (3) Purchase of books and materials on Japanese studies;
- (4) Other relevant projects which would further promote and expand the horizon of Japanese studies.

\*Projects in the field of natural sciences, commercial activities, arts and cultural activities, activities in support of specific doctrines or claims, and so forth are not eligible for this program. For details, please refer to the Application Instructions.

#### Duration

Projects must be implemented and completed between April 1, 2021 and March 31, 2022.

#### Grant Coverage

Part of the following expenses:

- (1) Meeting expenses (for preparing materials, venues, equipment, public relations, etc.);
- (2) Honoraria (for collaborators, presenters, lecturers, interpreters, etc.);
- (3) Travel expenses (international airfares and other transportation expenses, daily allowances and accommodation fees);
- (4) Other direct expenses (for purchasing materials, etc.).

#### Number of Grants (Reference)

29 out of 52 applications for FY 2020

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Applications will be selected by comprehensively assessing the projects, including its contents, viability, relevance, efficiency, etc. The Japan Foundation also takes into account the regional and national distribution of its funding, and appropriates the distribution if need be.
- (3) Lower priority will be given to the projects based on existing partnerships, such as agreements between universities and sister institution relationships.

#### Application Deadline

December 1, 2020

#### Notification of Results

April 2021

For projects that are scheduled to start in April 2021, please note that notification of results may be sent after the project has already started.

### 3 Grant Program for Intellectual Exchange Conferences

Application Form: **RIE-RC**  
Section in Charge: **Japanese Studies and Intellectual Exchange Department**

**This program provides grants to partially cover expenses for implementing international intellectual collaborative projects, such as international conferences. The program is designed to encourage the deepening of mutual understanding and establishment of closer relations between Japan and other countries through global intellectual exchange.**

#### Eligibility

Non-profit organizations in Japan and overseas, excluding the U.S.

#### Eligible Area

Worldwide excluding the U.S. and Taiwan.

#### Eligible Projects

International intellectual collaborative dialogues (including online projects) such as international conferences, symposia, seminars, and workshops, where the themes must address to challenges that concern both Japan and other countries and participants from Japan must play a significant role in the dialogues.

\*Some examples of the eligible themes are aging population and low birth rate, environment and energy, influence of science and technology on society, cultural diversity and multiculturalism, democracy and governance, and role of culture in diplomacy and international relations.

\*Projects in the field of natural sciences, commercial activities, arts and cultural activities, activities in support of specific doctrines or claims, and so forth are not eligible for this program. For details, please refer to the Application Instructions.

\*For art and cultural projects (e.g. performing arts, workshops, and demonstrations) implemented overseas by dispatching artists and Japanese culture specialists from Japan, please see p. 8~9 for the "Grant Program for Dispatching Artists and Cultural Specialists."

#### Duration

Projects must be implemented and completed between April 1, 2021, and March 31, 2022.

#### Grant Coverage

Part of the following expenses:

- (1) Meeting expenses (for preparing materials, venues, equipment, public relations, etc.)
- (2) Honoraria (for presenters, lecturers, interpreters, etc.)
- (3) Travel expenses (international airfares and other transportation expenses, daily allowances and accommodation fees)
- (4) Other direct expenses (for purchasing materials, etc.)

#### Number of Grants (Reference)

32 out of 80 applications for FY 2020

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Applications will be selected by comprehensively assessing the theme, participating countries, participants of the applied project, and various other factors. Some criteria specified below may also be considered.
  - a. Is the project relevant to social interests and would its outcome be beneficial to society?
  - b. Are the participating nations appropriate for the chosen theme and objectives? (Applicable for projects involving two or multiple countries)
  - c. Does the project encourage the involvement of young participants, and contribute to the formation and expansion of new relational networks?
  - d. Does the project lead to the increase of Japan's intellectual international contributions? For instance, does it lead to the utilization of Japan's experience, knowledge or human resources?
- (3) Lower priority will be given to:
  - a. Projects for which total support is sought from the Japan Foundation;
  - b. Projects based on existing partnerships, such as agreements between organizations and sister institution relationships;
  - c. Academic societies' conferences that take place periodically, mainly aiming for researchers' exchange within a specific field.

#### Application Deadline

December 1, 2020

#### Notification of Results

April 2021

\*For projects that are scheduled to start in April 2021, please note that notification of results may be sent after the project has already started.

## 4 Japan Outreach Initiative (JOI)

Section in Charge: **Center for Global Partnership**

**This program is designed to dispatch Japanese individuals in the Southern, Midwestern and Mountain regions of the U.S. for two years as outreach coordinators. Coordinators provide information about Japanese culture, society, everyday life, and language in local community settings and organize activities that foster interactions between the United States and Japan.**

### Example of Activities

- (1) Conducting presentations and activities on Japanese culture and society for schools, colleges, and the community.
- (2) Organizing or coordinating festivals based on a Japanese holiday, event, or custom.
- (3) Organizing or coordinating lectures or discussions on traditional and/or current Japanese culture and society.
- (4) Facilitating and developing exchange activities between the local community and Japan.

### Eligibility

Eligible individuals must meet all the following criteria:

- (1) Japanese national;
- (2) Have a four-year college degree or higher;
- (3) Have a valid driver's license;
- (4) Have an excellent command of English to conduct activities;
- (5) Have basic computer skills (Word, Excel, etc.);
- (6) Physically and mentally healthy as well as be able to live and work in the U.S. throughout the two-year term;
- (7) Have an interest and motivation to actively participate in international cultural exchanges;
- (8) Attend the selection interview and orientation in Japan.

### Duration

2 years (August 2021 to July 2023)

### Benefits

A US\$1,280 monthly stipend, round-trip air tickets, housing, etc., are provided.

### Number of Coordinators (Reference)

10 for FY 2020

### Application Deadline

January 4, 2021

### Notification of Results

Late March 2021

### Remarks

This program is administered jointly by CGP and Laurasian Institution. All applications and inquiries should be directed to Laurasian Institution.

For further details, please contact: **Laurasian Institution (Tokyo Office)**

TEL: 03-3712-6176 FAX: 03-3712-8975

E-mail: [joil@laurasian.org](mailto:joil@laurasian.org)

URL: <https://www.laurasian.org/joi-coordinators>

# Strengthening Cultural Exchange in Asia

## 1 (1) NIHONGO Partners Program

Section in Charge: Japanese Language Program Section II, Asia Center

This program dispatches NIHONGO Partners to secondary educational institutions etc. in Asia, mainly 10 ASEAN countries in order to support the local Japanese language teachers and students. The NIHONGO Partners will support not only the educational activities of the local Japanese teachers but also aim to spread the charms of the Japanese language and cultures through their learning support and cultural activities inside and outside the classroom.

Through local activities and people-to-people exchanges, NIHONGO Partners themselves are also expected to deepen their understandings toward the language and cultures of the area or country where they stay, and serve as the bridge between Japan and Asia in the future.

### Eligibility

Applicants must fulfill the following criteria.

- (1) Eager to understand the objectives of this program and aspire to serve as the bridge between Japan and the host country
  - (2) Able to adapt to the local standard of living (housing, life-style, etc.)
  - (3) Is between 20 and 69 years old, be of Japanese nationality, and be a Japanese native speaker
  - (4) Able to engage in everyday conversation in English
  - (5) Able to participate in all pre-departure training conducted by the Japan Foundation (approximately one month in duration)
  - (6) Able to cooperate with the Japan Foundation on disseminating information about activities and publicize this program using SNS, website, and other media tools
  - (7) Basic PC skills (sending and receiving e-mails, creating documents and/or materials etc.)
- \*The above eligibility may differ according to the target area or country of dispatch.

### Dispatch Areas

Indonesia, Laos, Malaysia, Myanmar, Philippines, Taiwan, Thailand and Vietnam

\*Dispatch for Brunei and Cambodia is yet to be decided. In case the dispatches are decided, information will be informed separately.

### Duration

Approximately 6 months to 10 months

### Coverage

Round-trip air ticket (discount economy class fares), travel expenses, living allowance, etc.

\*Accommodation will be provided by the Japan Foundation.

### Remarks

- (1) Further information will be announced on the website of this program (<https://jfac.jp/en/partners/>).
- (2) Dispatch areas and duration are subject to change.

## 1 (2) NIHONGO Partners in collaboration with Japanese Universities

Application Form: AC-IP  
Section in Charge: Japanese Language Program Section II, Asia Center

This Program dispatches student interns as NIHONGO Partners in collaboration with Japanese universities to support local Japanese language teachers and students at institutions of higher education in Asia, mainly in 10 ASEAN countries.

Interns will support not only the educational activities of the local Japanese language teachers and students but also aim to deepen communications and understandings between locals and Japanese.

### Eligibility

Japanese universities, graduate schools or junior colleges, which have Japanese language teacher training courses (hereinafter called "collaborating universities")

### Duration

Less than one year (return to Japan by March 2022)

### Methods of Implementation

The Japan Foundation and the collaborating universities agree and sign a memorandum of understanding on details such as the destination, time, duration, and the number of interns.

### Dispatch areas and Contents of Support

Dispatch areas and countries	10 ASEAN countries, China, and Taiwan
Dispatched Persons	Japanese language natives majoring in Japanese education at universities in Japan
Contents of Support	<ul style="list-style-type: none"> <li>• Round-trip air ticket (discount economy-class fare, including airport fees, etc.)</li> <li>• Housing allowance</li> <li>• Travel accident insurance cost</li> </ul> <p>*The above-mentioned items will be paid according to the Japan Foundation's regulations.</p> <p>*In order to support more students, the Japan Foundation asks applicants (e.g. universities and participating students) to pay a certain amount of expenses in accordance with the Japanese language teaching practice period.</p> <p>*The Japan Foundation does not cover food expense in principle.</p> <p>*Students are not allowed to obtain any scholarship or grant provided by Japanese government and/or Japanese government affiliated institutions other than this program.</p> <p>*The grant coverage of the Japanese Foundation does not overlap with any part of the same project expense(s) that are covered by other funding sources.</p>

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs;
- (2) Screening will be made in line with the following criteria:
  - a) Role and contents of Japanese language teacher training courses in the collaborating universities (Higher priority will be given to projects that allows student interns to obtain credits);
  - b) Training system for student interns in the collaborating universities;
  - c) Specific outcome expected;
  - d) Coalitions with host-institutions;
  - e) Proper budget plan, including share of expense by the applicant (the collaborating university and the interns);
  - f) Proper outline of the internship, including enough period of practice teaching;
  - g) Promotion and enhancement of cultural exchange between Japanese-language learners and interns;
  - h) Plan for introduction of Japanese culture during the internship; and
  - i) Safety and security in the area of the project.

### Number of Support (Reference)

228 from 30 universities for FY 2020 (NIHONGO Partners in collaboration with Japanese Universities)

### Application Deadline

December 1, 2020

### Notification of Results

Early April, 2021

## Others

### 1 Use of the Name of the Japan Foundation as a Supporter

Application Form: **IC-NS**Section in Charge: **The section most closely related to the contents of the proposed project (General inquiries: The Japan Foundation Communication Center)**

The Japan Foundation supports cultural projects that contribute to the promotion of international cultural exchange, by granting the use of its name as a supporter. The projects should accord with the objectives of the Japan Foundation's activities. Application form (IC-NS) and attachments should be received at least four weeks prior to the beginning date of the proposed project.

### 2 Designated Donations Program

Section in Charge: **Budget and Finance Division**

The Japan Foundation receives donations from corporations and individuals based in Japan to support specific international cultural exchange projects, and then provides the received amount as grants for the designated projects. Since the Japan Foundation is recognized as a Designated Public Benefit Organization or Tokutei Koeki Zoshin Hojin in Japanese tax laws, the corporations and individuals who give to the Japan Foundation are eligible to receive tax benefits.

#### Note

- (1) In order to be eligible, each donation, project, donation proposal submitter, donor and grantee must meet a set of requirements.
- \* Please note that, from FY 2016, there is a minimum amount of Designated Donation. In addition, donor is asked to secure a portion of the designated donation at the time of proposal submission.  
For details of this program including the above requirements, please refer to the guidelines on our website (<https://www.jpf.go.jp/e/about/donation/program/index.html>). Alternately, the Budget and Finance Division can send details by post on request.
- (2) After reading through the guidelines, please contact the Budget and Finance Division directly before submitting a draft proposal, to make sure your project is eligible and meet the requirements.
- (3) Whether the designated donation proposal is accepted shall be determined after the Screening Committee (consisting of outside specialists) has met and made a recommendation.
- (4) The Japan Foundation does not raise donations for, nor introduce donors to, any specific project.

#### Deadlines of Draft Proposal, Final Proposal and Timing of Notices of Results

[1st screening round]

Deadline of Draft Proposal: April 1, 2021

Deadline of Final Proposal: May 6 2021

Timing of notices of results: Late June to early July 2021

[2nd screening round]

Deadline of Draft Proposal: September 1, 2021

Deadline of Final Proposal: October 1, 2021

Timing of notices of results: Late November to early December 2021

- \* Please note that from FY 2016 the number of the screening rounds per year is reduced from 3 to 2.
- \* For detailed information about the application deadlines after FY 2022, please contact the Budget and Finance Division.
- \* Draft proposal must be submitted one month prior to the proposal deadlines.

# The Japan Foundation Offices

## The Japan Foundation Domestic Offices

(As of August 2020)

### The Japan Foundation Headquarters

YOTSUYA CRUCE, 1-6-4 Yotsuya, Shinjuku-ku, Tokyo 160-0004, Japan

<https://www.jpf.go.jp/e/> Tel: 81-3-5369-6075 Fax: 81-3-5369-6044 (Communication Center)

\* The Japan Foundation Headquarters moved to this address above in May 2020.

Please make sure to use the correct new address.

### The Japan Foundation Japanese-Language Institute, Urawa

5-6-36 Kita-Urawa, Urawa-ku, Saitama City, Saitama 330-0074, Japan

<https://www.jpf.go.jp/e/urawa/> Tel: 81-48-834-1180 Fax: 81-48-834-1170

### The Japan Foundation Japanese-Language Institute, Kansai

3-14 Rinku Port Kita, Tajiri-cho, Sennan-gun, Osaka 598-0093, Japan

[https://kansai.jpf.go.jp/index\\_en.html](https://kansai.jpf.go.jp/index_en.html) Tel: 81-72-490-2600 Fax: 81-72-490-2800

### Kyoto Office

3rd Floor, Kyoto International Community House 2-1, Torii-cho, Awataguchi, Sakyo-ku Kyoto, 606-8436, Japan

Tel: 81-75-762-1136 Fax: 81-75-762-1137

## Contact Details (within Japan)

\* Prospective applicants outside Japan should contact the nearest Japan Foundation office, or the nearest Embassy or Consulate-General of Japan when there is no regional Japan Foundation office in the country.

### Arts and Cultural Exchange

Arts and Culture Dept.	Fax: 03-5369-6038	E-mail: JFSPTPinfo@jpf.go.jp
Planning and Coordination Section / Support Program for Translation and Publication on Japan	Tel: 03-5369-6060	
Performing Arts Section / Grant Program for Dispatching Artists and Cultural Specialists, Performing Arts Japan	Fax: 03-5369-6038 Tel: 03-5369-6063	E-mail: pa@jpf.go.jp
Visual Arts Section / Exhibitions Abroad Support Program, U.S. and European Museum Infrastructure Support Program, Ishibashi Foundation/The Japan Foundation Fellowship for Research on Japanese Art	Fax: 03-5369-6038 Tel: 03-5369-6061	E-mail: va@jpf.go.jp

### Japanese-Language Education Overseas

Japanese-Language Dept. I	Fax: 03-5369-6040	E-mail: nihongo_info@jpf.go.jp
International Operations Section I/Section II	Tel: 03-5369-6067/6068	
Teachers Training Section	Fax: 048-834-1170	E-mail: urawakenshu@jpf.go.jp
Japanese-Language Institute, Urawa	Tel: 048-834-1181~2	
Educational Training Section	Fax: 072-490-2801	E-mail: jpf-kansai@jpf.go.jp
Japanese-Language Institute, Kansai	Tel: 072-490-2601~2	

### Japanese Studies Overseas and Intellectual Exchange

Japanese Studies and Intellectual Exchange Dept.	Fax: 03-5369-6041	E-mail: r_info@jpf.go.jp
Planning and Coordination/Americas Section	Tel: 03-5369-6069	
Center for Global Partnership (CGP)	Fax: 03-5369-6044 Tel: 03-5369-6072	E-mail: cgpinfo@jpf.go.jp

### Strengthening Cultural Exchange in Asia

Asia Center	Fax: 03-5369-6036	E-mail: acinfo@jpf.go.jp
Japanese Language Program Section II	Tel: 03-5369-6136	E-mail: nihongopartners@jpf.go.jp

### Others

The Japan Foundation Communication Center	Fax: 03-5369-6044 Tel: 03-5369-6075	E-mail: jf-toiawase@jpf.go.jp
Financial Affairs Dept.	Fax: 03-5369-6034	E-mail: kifu@jpf.go.jp
Budget and Finance Div	Tel: 03-5369-6054	



## The Japan Foundation Overseas Offices

Korea	The Japan Foundation, Seoul Office Bldg. 2F & 4F, Twin City Namsan, 366 Hangang-daero, Yongsan-gu, Seoul 04323 Korea <a href="http://www.jpf.or.kr/">http://www.jpf.or.kr/</a> Enquiry form: <a href="http://www.jpf.or.kr/index/s6/s6_5.php">http://www.jpf.or.kr/index/s6/s6_5.php</a>	(TEL) 82-2-397-2820 (FAX) 82-2-397-2830
China	The Japan Foundation, Beijing #301, 3F SK Tower, No. 6 Jia Jianguomenwai Avenue, Chaoyang District, Beijing, 100022, China <a href="https://www.jpfbj.cn/">https://www.jpfbj.cn/</a> E-mail: <a href="mailto:jpfbj@jpfbj.cn">jpfbj@jpfbj.cn</a>	(TEL) 86-10-8567-9511 (FAX) 86-10-8567-9075
Indonesia	The Japan Foundation, Jakarta Summitmas II 1-2F, Jl. Jenderal Sudirman, Kav. 61-62 Jakarta 12190, Indonesia <a href="http://www.jpf.or.id/en/">http://www.jpf.or.id/en/</a> E-mail: <a href="mailto:pkj@jpf.or.id">pkj@jpf.or.id</a> * The Japan Foundation, Jakarta moved to this address above in June 2019. Please make sure to use the correct new address.	(TEL) 62-21-520-1266 (FAX) 62-21-525-1750
Thailand	The Japan Foundation, Bangkok Serm-Mit Tower, 10F, 159 Asoke-Montri Road, Bangkok 10110, Thailand <a href="https://www.jfbkk.or.th/?lang=en">https://www.jfbkk.or.th/?lang=en</a> Enquiry form: <a href="https://www.jfbkk.or.th/contact/?lang=en">https://www.jfbkk.or.th/contact/?lang=en</a>	(TEL) 66-2-260-8560~8564 (FAX) 66-2-260-8565
Philippines	The Japan Foundation, Manila 23F, Pacific Star Bldg., Sen. Gil. Puyat Avenue, corner Makati Avenue, Makati City, Metro Manila 1226, Philippines <a href="https://www.jfmo.org.ph/">https://www.jfmo.org.ph/</a> E-mail: <a href="mailto:email@jfmo.org.ph">email@jfmo.org.ph</a>	(TEL) 63-2-8811-6155~6158 (FAX) 63-2-8811-6153
Vietnam	The Japan Foundation Center for Cultural Exchange in Vietnam No. 27 Quang Trung Street, Hoan Kiem District, Hanoi, Vietnam <a href="https://www.jpf.org.vn/">https://www.jpf.org.vn/</a> E-mail: <a href="mailto:jpfhanoi@jpf.org.vn">jpfhanoi@jpf.org.vn</a>	(TEL) 84-24-3944-7419/7420 (FAX) 84-24-3944-7418
Malaysia	The Japan Foundation, Kuala Lumpur 18th Floor, Northpoint Block B, Mid-Valley City, No. 1, Medan Syed Putra, 59200, Kuala Lumpur, Malaysia <a href="https://www.jfkl.org.my/">https://www.jfkl.org.my/</a> E-mail: <a href="mailto:jfcc@jfkl.org.my">jfcc@jfkl.org.my</a>	(TEL) 60-3-2284-6228 (FAX) 60-3-2287-5859
Myanmar	The Japan Foundation, Yangon No. 70 Nat Mauk Lane (1), Bahan Township, Yangon, Myanmar <a href="https://yg.jpf.go.jp/my/">https://yg.jpf.go.jp/my/</a> E-mail: <a href="mailto:info@jpf-mm.org">info@jpf-mm.org</a> * The Japan Foundation, Yangon moved to this address above in February 2019. Please make sure to use the correct new address.	(TEL) 95-(1)-430920/430921 (FAX) 95-(1)-430922
Cambodia	The Japan Foundation Asia Center, Phnom Penh Liaison Office #22, Ground Floor of Hotel Cambodiana, 313 Sisowath Quay, Phnom Penh, Kingdom of Cambodia <a href="https://jfphn.org/">https://jfphn.org/</a> E-mail: <a href="mailto:info@jfphn.org">info@jfphn.org</a>	(TEL) 855-23-21-4581 (FAX) 855-23-21-4582
Laos	The Japan Foundation Asia Center, Vientiane Liaison Office ANZ BANK Building 3rd Floor, 33 Lane Xang Avenue, Ban Hatsady, Chantabouly District, Vientiane, Lao PDR <a href="https://jfactv.la/">https://jfactv.la/</a> Enquiry form: <a href="https://jfactv.la/contact-us">https://jfactv.la/contact-us</a>	(TEL) 856-21-240-280

India	The Japan Foundation, New Delhi 5-A, Ring Road, Lajpat Nagar-IV, New Delhi, 110024, India <a href="https://www.jfindia.org.in/">https://www.jfindia.org.in/</a> E-mail: <a href="mailto:query@jfindia.org.in">query@jfindia.org.in</a>	(TEL) 91-11-2644-2968/2969 /2971/2972 (FAX) 91-11-4172-9128
Australia	The Japan Foundation, Sydney Level 4, Central Park, 28 Broadway, Chippendale, NSW 2008, Australia <a href="https://www.jpjpf.org.au/">https://www.jpjpf.org.au/</a> E-mail: <a href="mailto:reception@jpjpf.org.au">reception@jpjpf.org.au</a>	(TEL) 61-2-8239-0055
Canada	The Japan Foundation, Toronto 2 Bloor Street East, Suite 300, PO Box 130, Toronto, Ontario, Canada M4W 1A8 <a href="https://www.jftor.org/">https://www.jftor.org/</a> E-mail: <a href="mailto:info@jftor.org">info@jftor.org</a>	(TEL) 1-416-966-1600 (FAX) 1-416-966-9773
U.S.A.	The Japan Foundation, New York 1700 Broadway, 15th Floor, New York, New York 10019, U.S.A. <a href="https://www.jfnny.org/">https://www.jfnny.org/</a> E-mail: <a href="mailto:info@jfnny.org">info@jfnny.org</a>	(TEL) 1-212-489-0299 (FAX) 1-212-489-0409
	The Japan Foundation Center for Global Partnership, N.Y. 1700 Broadway, 15th Floor, New York, New York 10019, U.S.A. <a href="http://www.cgp.org/">http://www.cgp.org/</a> E-mail: <a href="mailto:info@cgp.org">info@cgp.org</a>	(TEL) 1-212-489-1255 (FAX) 1-212-489-1344
	The Japan Foundation, Los Angeles 5700 Wilshire Boulevard, Suite 100, Los Angeles, CA 90036, U.S.A. <a href="https://www.jflalc.org/">https://www.jflalc.org/</a> E-mail: <a href="mailto:jflainfo@jflalc.org">jflainfo@jflalc.org</a>	(TEL) 1-323-761-7510
Mexico	The Japan Foundation, Mexico Av. Ejército Nacional #418 Int. 207, Col. Polanco V sección, C.P. 11560 CDMX México <a href="https://www.fjmex.org/">https://www.fjmex.org/</a> E-mail: <a href="mailto:fundacionjapon@fjmex.org">fundacionjapon@fjmex.org</a>	(TEL) 52-55-5254-8506 (FAX) 52-55-5254-8521
Brazil	The Japan Foundation, São Paulo Av. Paulista, 52 - 3º andar Bela Vista, CEP 01310-900, São Paulo - SP <a href="https://www.fjisp.org.br/">https://www.fjisp.org.br/</a> E-mail: <a href="mailto:info@fjisp.org.br">info@fjisp.org.br</a>	(TEL) 55-11-3141-0843/0110 (FAX) 55-11-3266-3562
Italy	Istituto Giapponese di Cultura (The Japan Cultural Institute in Rome (The Japan Foundation)) Via Antonio Gramsci 74, 00197 Roma, Italy <a href="http://www.jfroma.it/">http://www.jfroma.it/</a> E-mail: <a href="mailto:info@jfroma.it">info@jfroma.it</a>	(TEL) 39-06-322-4754/4794 (FAX) 39-06-322-2165
U.K.	The Japan Foundation, London 101-111 Kensington High Street, London, W8 5SA, U.K. <a href="https://www.jpjpf.org.uk/">https://www.jpjpf.org.uk/</a> E-mail: <a href="mailto:info@jpjpf.org.uk">info@jpjpf.org.uk</a>	(TEL) 44-20-7492-6570
Spain	Fundación Japón, Madrid (The Japan Foundation, Madrid) 2a planta del Palacio Cañete Calle Mayor, 69 28013 Madrid <a href="https://www.fundacionjapon.es/">https://www.fundacionjapon.es/</a> E-mail: <a href="mailto:info@fundacionjapon.es">info@fundacionjapon.es</a>	(TEL) 34-91-310-1538 (FAX) 34-91-308-7314
Germany	Japanisches Kulturinstitut Köln (The Japan Cultural Institute in Cologne (The Japan Foundation)) Universitätsstraße 98, 50674 Köln, Bundesrepublik Deutschland (Germany) <a href="https://www.jki.de/">https://www.jki.de/</a> E-mail: <a href="mailto:jfco@jki.de">jfco@jki.de</a>	(TEL) 49-221-9405580 (FAX) 49-221-9405589

France	Maison de la culture du Japon à Paris (The Japan Cultural Institute in Paris (The Japan Foundation)) 101 bis, quai Branly, 75740 Paris Cedex 15, France <a href="https://www.mcjp.fr/">https://www.mcjp.fr/</a> E-mail: <a href="mailto:contact@mcjp.fr">contact@mcjp.fr</a>	(TEL) 33-1-4437-9500 (FAX) 33-1-4437-9515
Hungary	The Japan Foundation, Budapest Oktogon Haz 2F, 1062 Budapest, Aradi utca 8-10, Hungary <a href="https://www.japanalapitvany.hu/en/">https://www.japanalapitvany.hu/en/</a> E-mail: <a href="mailto:info@japanalapitvany.hu">info@japanalapitvany.hu</a>	(TEL) 36-1-214-0775/0776 (FAX) 36-1-214-0778
Russia	The Japanese Culture Department "Japan Foundation" of the All-Russia State Library for Foreign Literature 4th Floor, Nikoloyamskaya Street, 1, Moscow, Russian Federation, 109240 <a href="https://www.jpfmw.ru/">https://www.jpfmw.ru/</a> E-mail: <a href="mailto:info@jpfmw.org">info@jpfmw.org</a>	(TEL) 7-495-626-5583/5585 (FAX) 7-495-626-5568
Egypt	The Japan Foundation, Cairo 5th Floor, Cairo Center Building, 106 Kasr Al-Aini Street, Garden City, Cairo, Arab Republic of Egypt E-mail: <a href="mailto:info@jfcairo.org">info@jfcairo.org</a>	(TEL) 20-2-2794-9431/9719

#### Japan-Taiwan Exchange Association, Japan

Tokyo Headquarters	7th Floor, Aobaroppongi Bldg., 3-16-33, Roppongi, Minato-ku, Tokyo 106-0032 <a href="https://www.koryu.or.jp/">https://www.koryu.or.jp/</a> Contact Form: <a href="https://www.koryu.or.jp/contact/en/">https://www.koryu.or.jp/contact/en/</a>	(TEL) 81-3-5573-2600 (FAX) 81-3-5573-2601
Taipei office	Tung Tai BLD., 28 Ching Cheng st., Taipei 10547 <a href="https://www.koryu.or.jp/about/taipei/">https://www.koryu.or.jp/about/taipei/</a> E-mail: <a href="mailto:info-k1@tp.koryu.or.jp">info-k1@tp.koryu.or.jp</a>	(TEL) 886-2-2713-8000 (FAX) 886-2-2713-8787

Table: List of Applicable Areas and Countries in the Japan Foundation Programs (as of August 2020)

East Asia	People's Republic of China, Hong Kong, Japan, Republic of Korea, Macau, Mongolia, Taiwan
Southeast Asia	Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor-Leste, Vietnam
South Asia	Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka
Oceania	Australia, Cook, Fiji, Kiribati, Marshall, Micronesia, Nauru, New Zealand, Niue, Palau, Papua New Guinea, Samoa, Solomon, Tonga, Tuvalu, Vanuatu
North America	Canada, United States of America
Central America	Antigua and Barbuda, The Bahamas, Barbados, Belize, Costa Rica, Cuba, Dominica, Dominican Republic, El Salvador, Grenada, Guatemala, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago
South America	Argentina, Bolivia, Brazil, Chile, Colombia, Ecuador, Guyana, Paraguay, Peru, Suriname, Uruguay, Venezuela
Western Europe	Andorra, Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, Vatican
Eastern Europe	Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyz Republic, Kosovo, Latvia, Lithuania, Moldova, Montenegro, North Macedonia, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan
Middle East	Afghanistan, Bahrain, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Oman, Palestinian Interim Self-Government Authority, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, Yemen
North Africa	Algeria, Egypt, Libya, Morocco, Sudan, Tunisia
Africa	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central Africa, Chad, Comoros, Democratic Republic of the Congo, Republic of Congo, Cote d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, Republic of South Africa, South Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe

The country and area where the Japan Foundation will provide round-trip air tickets, airport tax, foreign travel tax and set amount of in kind allowances, in "Program for Specialists in Cultural and Academic Fields." (p. 25~26):

The country and area where the Japan Foundation will provide round-trip air tickets, airport tax, foreign travel tax and set amount of in kind allowances, in "Training Program for Teachers of the Japanese-Language (On-site)." (p. 17~22):  and

# MEMO

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**The Japan Foundation**

**Program Guidelines**

Fiscal Year 2021

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The Japan Foundation

YOTSUYA CRUCE, 1-6-4 Yotsuya, Shinjuku-ku, Tokyo 160-0004, Japan

