

3 Training Programs for Teachers of the Japanese-Language

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) organizes the training programs on the Japanese language, Japanese language teaching methodology and Japanese culture for those currently working as Japanese-language teachers teaching outside of Japan. The eligibility, duration, and content differ in every program.

For FY 2019, 4 training programs will be conducted. The outline of each program is as follows.

“Basic Training Program”: 6 months program to improve the Japanese language skill and the Japanese teaching methodology skill. Conducted as “Long-Term Training Program for Teachers of the Japanese-Language” until FY 2018.

“Japanese language Program”: 6 weeks program to improve Japanese language skill which is necessary as teachers of Japanese language. A new program from FY 2019.

“Japanese Teaching Methods Program”: 6 weeks program to improve Japanese teaching methodology skill. There will be no lessons for improving Japanese language skill. A new program from FY 2019.

“Specific Theme Program”: 3 ~ 5 weeks program to deepen knowledge on specific themes of Japanese teaching methodology.

* The program of “Short-Term Training Program” ended in FY 2018. Please see “Japanese Teaching Methods” or “Japanese language” for individuals who had interests in the “Short-Term Training Program”.

* The program of “Project-based Training” ended in FY 2018.

[Basic conditions for each program]

* This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program	(1) Basic	(2) Japanese language	(3) Japanese Teaching Methods	(4) Specific Theme	
Main Content	Japanese -language teaching methodology Japanese-language Japanese culture/ society	Japanese-language Japanese culture/ society	Japanese -language teaching methodology Japanese culture/ society	① 21st Century skills ② Business Japanese ③ Course Design	
Qualified Area	Worldwide		Worldwide ** (see below)	Worldwide	
Teacher's eligibility	Nationality	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Individuals who are not Japanese nationals *** (see below) Individuals who did not complete their compulsory education in Japan 		<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible 	
	Age	35 years or under	55 years or under		
	Teaching Experience	More than 6 months and less than 5 years	More than 6 months	More than 2 years *** (see below)	More than 2 years
	Proficiency in Japanese	Level N4 in the JLPT, Level A2 in the JFS, or their equivalent	Level N5 or N4 in the JLPT, Level A2 in the JFS, or their equivalent * Level N3 in the JLPT, Level B1 in the JFS are not applicable	Level N3 in the JLPT, Level B1 in the JFS, or their equivalent	<ul style="list-style-type: none"> ① 21st Century skills : Level N3 in the JLPT, Level B1 in the JFS, or their equivalent ② Business Japanese : Level N2 in the JLPT, Level B2 in the JFS, or their equivalent ③ Course Design : Level N2 in the JLPT, Level B2 in the JFS, or their equivalent
Duration (tentative)	September 3, 2019 ~ February 28, 2020	May 14, 2019 ~ June 27, 2019	<ul style="list-style-type: none"> Summer : June 25, 2019 ~ August 8, 2019 Winter : January 14, 2020 ~ February 27, 2020 	<ul style="list-style-type: none"> ① 21st Century skills : June 25, 2019 ~ July 18, 2019 ② Business Japanese : November 12, 2019 ~ December 19, 2019 ③ Course Design : November 12, 2019 ~ December 19, 2019 	

** In China excluding Hong Kong and Macau, secondary educational institutions are not applicable.

*** For Individuals who meet the special condition for Japanese descendants, Japanese nationals or completing their compulsory education are eligible.

**** For Individuals who meet the special condition for Japanese descendants, more than 1 year.

Eligibility (Common)

Overseas educational organizations that provide Japanese language education will be applicants.

Participants must satisfy the following conditions.

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are not eligible.
- (2) Individuals who have no mental or physical conditions that would impede participation in the program.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked and in the table of Appendix 2 (p. 41), the Japan Foundation will provide the following:
 - a. Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
 - b. Airport tax, foreign travel tax;
 - c. Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

Remarks

- (1) Candidates may simultaneously apply to plural programs. However, candidates can only be allowed to participate in one program at most.
- (2) On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- (3) The participants should devote themselves to the program and to attend every activity of the program during their stay.
- (4) Regarding the Japanese language proficiency of candidates, please check the following website.
 - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) of the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>]
 - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) of the official website of the JF Standard. [http://jfstandard.jp/pdf/whole_standard.pdf] [https://jfstandard.jp/pdf/1_global_scale_eng.pdf]
- (5) Other separate training programs are provided for organizations in Korea and China (excluding Hong Kong and Macau).

Korea: "The Intensive Training Program for Secondary School Teachers of the Japanese-Language from the Republic of Korea"

China: "The Intensive Training Program for Secondary School Teachers of the Japanese-Language from the People's Republic of China"

(Please contact the Japan Foundation, Seoul or Beijing for details.)

[Special condition for Teachers of the Japanese-Language for Japanese descendants]

Special conditions will be applied to the organizations and Individuals which meet the following requirements for "Basic Training", "Japanese language" and "Japanese Teaching Methods".

The eligibility and conditions differ from others as below.

- Educational organizations for Japanese descendants that provide Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).
- Candidates who are elected by the applying organization must be residents of the countries in the qualified areas, and Japanese emigrants or their offspring (in principle, up to the third generations)

If the eligibility above is met, the following conditions will be applied.

- (1) Nationality: Individuals who are nationals of the countries in the qualified areas or Japanese nationals;
- (2) Individuals who have completed their compulsory education [nine years of elementary and junior high school] in Japan are also eligible.
- (3) Teaching experience (just for "Japanese Teaching Methods Program"): Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2018 (teaching practice and private lessons not included);

*The conditions of age, proficiency in Japanese, the participation of training programs in Japan are same as written in the eligibility of each program.

3 (1) Basic Training Program for Teachers of the Japanese-Language

Application Form: **NC-BT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six months program designed for teachers who are early in their career with an opportunity to improve their Japanese language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan. This program was conducted as “Long-Term Training Program for Teachers of the Japanese-Language” until FY 2018.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the “Special condition for Teachers of the Japanese-Language for Japanese descendants”. Please see p. 17)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program

(2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;

(3) Teaching experience: Individuals with more than six months and less than five years of experience in teaching Japanese language as of December 1, 2018 (teaching practice and private lessons not included);

(4) Age: Individuals who are 35 years old or under as of December 1, 2018;

(5) Japanese proficiency: Individuals who have a proficiency in Japanese as either of the following at the time of application:

a. Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent

b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(6) The participation of training programs in Japan: Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month.

Duration

September 3, 2019 - February 28, 2020 (tentative)

Description of the Program

Participants will be divided into groups based on the results of a placement examination to be taken upon arrival in Japan and will attend classes. In some cases, the program may be conducted in two separate courses based on the number of participants and their Japanese language proficiency.

(1) Japanese Language

Participants will take classes that aim to improve their proficiency using the Japanese language through various language activities.

(2) Japanese Language Teaching Methodology

Participants will organize their basic knowledge of teaching methods, recognize their problems through trial classes and review of their Japanese teaching activities, and consider the solution.

(3) Japanese culture / Japanese society

Participants will have exposure to Japanese culture and society in a real situation that will deepen their understanding of the Japanese language and culture. (Field trips and cultural programs are also planned)

Participants will obtain cross-cultural understanding ability which means deeper understanding of their own culture and deeper understanding and respecting of culture of other countries through interaction with their classmates.

In addition to (1), (2) and (3), special classes and individual instruction for trial lesson are provided.

Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpff.go.jp/e/project/japanese/education/network/>

Application Deadline

December 3, 2018

Results Notification

Late April 2019

3 (2) Japanese language Program for Teachers of the Japanese-Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-JT**

This program is a six weeks program designed to provide an opportunity to improve their Japanese language skill which is necessary as teachers of Japanese language and deepen their knowledge of Japanese society and culture.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the “Special condition for Teachers of the Japanese-Language for Japanese descendants”. Please see p. 17)

- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Teaching experience: Individuals with more than six months of experience in teaching the Japanese language as of December 1, 2018 (teaching practice and private lessons not included);
- (4) Age: Individuals who are 55 years old or under as of December 1, 2018;
- (5) Japanese proficiency: Individuals who have a proficiency in Japanese as either of the following at the time of application;
 - a. Level N4 or N5 in the Japanese-Language Proficiency Test (JLPT), Level 3 or 4 of the old JLPT, or their equivalent
 - b. Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
 - * Those who have an ability of Japanese language more than the level of [a.] or [b.] are not expected for this program.
- (6) The participation of training programs in Japan: Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2013 to December 1, 2018.

Duration

May 14, 2019 - June 27, 2019 (tentative)

Description of the Program

- (1) Japanese Language

Participants improve their proficiency using the Japanese language through several language activities. Participants will do activities of “Speaking”, “Listening”, “Reading” and “Writing” concerning subjects such as “Eating habit”, “Shopping”, “Travel and Traffic”. Also, participants will organize knowledge about Japanese language such as vocabulary and grammar.
- (2) Japanese Culture/ Japanese Society

Participants will learn and experience Japanese culture and society that could be introduced to their Japanese language classes by several ways such as lectures and workshops.

In addition, field trip, visits to local schools and cultural demonstration such as tea ceremony are planned.

Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
 - (2) Screening will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
- For JF Nihongo Network (Sakura Network), please visit the following website.
- <https://www.jpf.go.jp/e/project/japanese/education/network/>

Application Deadline

December 3, 2018

Results Notification

March 2019

3 (3) Japanese Teaching Methods Program for Teachers of the Japanese-Language

Application Form: **NC-MT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six weeks program designed to provide an opportunity to improve the teaching methodology. This program will conduct twice (Summer Course and Winter Course) per year.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide. *In China excluding Hong Kong and Macau, secondary educational institutions (junior high school and high school) are not applicable.

The following individuals are eligible to participate in the program:

(* The eligibility (1), (2) and (3) differs for the individuals who meet the "Special condition for Teachers of the Japanese-Language for Japanese descendants". Please see p. 17)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program

(2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;

(3) Teaching experience: Individuals with more than two years of experience in teaching the Japanese language as of December 1, 2018 (teaching practice and private lessons not included);

(4) Age: Individuals who are 55 years old or under as of December 1, 2018;

(5) Individuals who have a proficiency in Japanese as either of the following at the time of application;

a. Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent

b. Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(6) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2013 to December 1, 2018. The recipient of the "Japan Foundation Japanese-Language Institute Director's Award" of the "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction.

Duration

Two courses will take place of six weeks each. (Please note that the Institute may be obliged to offer a course other than the candidate's desired course.)

(1) Summer Course: June 25, 2019 - August 8, 2019 (tentative)

(2) Winter Course: January 14, 2020 - February 27, 2020 (tentative)

Description of the Program

(1) Japanese Language Teaching Methodology

This program is aimed to introduce, organize and expand knowledge on Japanese teaching methodology by reading Japanese language materials or discussing in Japanese language with the aim of improving expertise as a teacher. In addition, participants will review each participant's educational site and consider how to solve the problem utilizing the content of this training program.

(2) Japanese Culture / Japanese Society

Participants will take lectures and workshops to consider the contents and methods of culture introduction as part of Japanese language education or cross-cultural understanding education. There are programs which participants will visit educational institutions or companies for listening to stories from people concerned so that participants can provide information to their learners who wish to study or get a job in Japan in the future.

Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screenings will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpf.go.jp/e/project/japanese/education/network/>

Application Deadline

December 3, 2018

Results Notification

April 2019

3 (4) Training Program for Teachers of the Japanese-Language on a Specific Theme

① 21st Century skills ② Business Japanese ③ Course Design

Application Form: NC-TT

Section in Charge: Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa

Training is provided on specific themes of ① 21st Century skills, ② Business Japanese and ③ Course Design in fiscal 2019, to deepen knowledge on theories and methodologies related to the theme and to improve educational capacity, with the aim of resolving issues in each educational setting.

This program is targeted for teachers who are interested in the theory of Japanese language education. The participants are required to have the adequate Japanese language proficiency and experience in teaching Japanese language to learn through intensive lectures and discussions on Japanese language teaching methodology. Pre-assignment will be imposed on any course. Individuals who are Japanese nationals may participate in this program.

① “21st Century skills”

Description of the Program

This program is targeted for teachers who have to consider the classes and evaluations to develop the new skill that is so-called “21st century skills” [such as “Key competencies”] taken up in the educational policy of their country or in their educational organization. In this program, participants will consider the lesson plan and the way of evaluation that can develop such new skills in the Japanese language education.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

- (1) Nationality: Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
*Taiwanese are eligible to apply for this program
- (2) Age: Individuals who are 55 years old or under as of December 1, 2018;
- (3) Individuals who have a proficiency in Japanese as either of the following at the time of application;
 - a. Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
 - b. Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (4) Teaching experience: Individuals with more than two years of experience in teaching Japanese language as of December 1, 2018 (teaching practice and private lessons not included);

Duration

June 25, 2019 - July 18, 2019 (tentative)

② “Business Japanese”

Description of the Program

This program is targeted for teachers who are or will be in charge of the design of business Japanese course in higher education organization (including vocational schools) or private Japanese language school, whose students' proficiency in Japanese will be Level N3 or N2 of the JLPT in their graduates.

In this program, participants will discuss about “Goal Setting of classes”, “Classes Design (including material analysis and material making)” and “Performance Evaluation” based on needs of business Japanese. Participants will discuss with other participants about these themes and will design and share with it each other.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

- (1) Nationality: Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
*Taiwanese are eligible to apply for this program
- (2) Age: Individuals who are 55 years old or under as of December 1, 2018;
- (3) Individuals who have a proficiency in Japanese as either of the following at the time of application;
 - a. Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
 - b. Level B2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (4) Teaching experience: Individuals with more than two years of experience in teaching Japanese language as of December 1, 2018 (teaching practice and private lessons not included);

Duration

November 12, 2019 - December 19, 2019 (tentative)

③ “Course Design”

Description of the Program

This program is targeted for teachers who want to improve the course design of the Japanese language course in the organization which participants belong.

Participants will learn the theories and methods necessary for course design, with a focus on the consistency of goals, lessons and evaluations. In the first half of the course, participants will learn mainly the theories through the lecture and workshop, and in the second half of the course, participants will work on two practical trainings (task-accomplishing type of course design and revision of the Japanese language course design of their participating institution).

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

- (1) Nationality: Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
* Taiwanese are eligible to apply for this program
- (2) Age: Individuals who are 55 years old or under as of December 1, 2018;
- (3) Individuals who have a proficiency in Japanese as either of the following at the time of application;
 - a. Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
 - b. Level B2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (4) Teaching experience: Individuals with more than two years of experience in teaching Japanese language as of December 1, 2018 (teaching practice and private lessons not included);
- (5) Individuals who have not participated in past “Training Program for Teachers of the Japanese-Language on a Specific Theme,” in the same theme.

Duration

November 12, 2019 - December 19, 2019 (tentative)

Selection policy (common)

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
For JF Nihongo Network (Sakura Network), please visit the following website.
<https://www.jpf.go.jp/e/project/japanese/education/network/>

Application Deadline

December 3, 2018

Results Notification

April 2019

Remarks

Candidates may simultaneously apply to plural themes (“21st Century skills”, “Business Japanese”, “Course Design”). However, candidates can only be allowed to participate in one theme at most.

4 Program for Specialists in Cultural and Academic Fields

Application Form: **KC-G**

Division in Charge: **Educational Training Section, the Japan Foundation Japanese-Language Institute, Kansai**

This program is designed to provide specialists (researchers, postgraduate students, librarians, museum curators, etc.) who need a good command of the Japanese language to conduct field work and research through an intensive residential training course on the Japanese language.

[Two-month course]

This course focuses on general Japanese language proficiency and aims to assist participants to improve speaking, listening, reading, and writing skills. There are also classes aimed to improve Japanese skills necessary to gather and output information for the participants' specialized work/research. The course also includes social events with the Japanese graduate school students, etc. Participants are required to make a presentation of their accomplishments of their activity and study during their stay in Japan at the end of the course.

Duration

From June 2019 to August 2019